

# CURRICULUM VITAE

## MEGHA MOHAN

Dubai, Al Karama  
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### Logistics/Customer services

Visa status: Husband visa

### CAREER OBJECTIVES

- Achieving the company goals and moving up in the organization hierarchy.
- To achieve professional excellence and develop leadership qualities.
- Looking for a responsible and challenging career, where my skills can be effectively utilized and contribute to organization success.

### EXPERIENCE

- **Aero Modern shipping services LLC - 28-09-2021 to 29-12-2021**  
**Responsibilities: SEA EXPORT/CROSS STUFFING/ CROSS TRADE/SEA IMPORT**
  - Proficient in freight rates negotiations by working closely with carriers and liners, Transporters, agents, and counterparts to acquire the best rates in the market
  - Attending Export enquiries, taking rates from different carriers and presenting them to the sales team.
  - Quote freight rates for enquiries received from sales department and Oversea agent.
  - In charge to place a booking with carriers like Maersk and following up for container and space arrangements.
  - Regularly calling shipper and enquiring about their shipment plans and providing vessel schedules and guiding routes, transit time, demurrage and detention free days offered by various liners the specific destination advised by customer
  - Coordinating with transporter for moving the trailer to pick up an MTY CNTR and placing them at the factory as per the stuffing date advised by the shipper.
  - Constantly following the stuffing status and requesting shipper to provide Export invoice and packing list.
  - Forwarding the Export documents to documentation teams for Export documentation.
  - Providing BL details to a respective carrier and keen follow up on BL draft confirmation from customer Export Jobs.
  - Ensuring Gate in of FCL inside the port before the cut off period of the planned vessel.
  - Arranging surrender BL/Original BL as per customer's requirement.
  - Preparing LOI/NOC for switch BL for cross-trade shipments.
- **EKART LOGISTICS- (2018-2019-Part time)**
  - One year of experience in Ekart Logistics as customer service.

### STRENGTHS

- Outstanding Exposure in maintaining strong customer relationship
- Quotation Handling, Price negotiations
- Able to grow relationships with clients & colleagues
- Willing to adapt to new ideas and concepts
- Understanding of both FCL and LCL shipments
- Capable of working independently or as a team
- Critical thinking, problem-solving, organization, attention to detail.

- Success motivated, Methodical & Well organized
- Good listening skills, Advanced Communication Skills.
- Ability to manage simultaneous jobs and to set priorities

### **ACADEMIC PROFILE**

Course	School / College	University / Board	Year of Passing
MASTER DEGREE MA ECONOMICS	Govt Arts & Science College	CALICUT UNIVERSITY	2019
DEGREE BA ECONOMICS	Providence Women's College	CALICUT UNIVERSITY	2017
Plus Two	Kendriya Vidyalaya No .1Kozhikode	CBSE	2014
SSLC	Kendriya Vidyalaya No.1 Kozhikode	CBSE	2012

### **COMPUTER SKILLS**

- Basic certificate course in computer science and application MS office.
- Diploma course in PGDCA.
- Photoshop (ADOBE).
- Document creator.
- Data entry.

### **PERSONAL PROFILE**

Name : MEGHA MOHAN  
 Fathers' Name : MOHANAN KV  
 Date of Birth : 28-01-1997  
 Gender : Female  
 Marital Status : Married  
 Nationality : Indian  
 Passport No : S0851458  
 Languages Known : English and Malayalam, Hindi (Read -Write -Speak)

### **INTERESTS & HOBBIES**

- Reading, Travelling, Drawing.
- Active member in social service

### **DECLARATION**

I hereby declare all the details furnished above are true and correct to the best of my knowledge and belief.

Place: DUBAI  
Date :29-12-2021

MEGHA MOHAN