



# ADIL ZAMAN KHAN

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Bur Dubai UAE

## CAREER SUMMARY

To work in an environment that is progressive for me to obtain a responsible and challenging position. Giving out my knowledge and understanding. I learned during my training course would be ideal when dealing with people of various types and will further enhance the reputation and success of the company that work I for.

## PROFESSIONAL EXPERIENCE

### AL SHEES TRAVEL & TOURISM - DUBAI UAE 45 DAYS.

#### Sales Representative

##### duty and responsibilities

- Face to face Client meeting.
- Explaining them about products and giving accurate information.
- Convincing Client in a kind and pleasant manner in a professional way and sell the product on table.

### ADEEL FASHION LLC - AJMAN UAE 1 YEAR.

#### Warehouse in charge

##### Duty and responsibilities

- Maintaining and updating records.
- Counting materials, equipment, merchandise, or supplies in stock.
- Reporting discrepancies between physical counts and computer records.
- Developing or improving upon inventory management procedures.
- Stocking and distributing supplies, equipment or merchandise.
- Compiling balance, price and cost reports.

### DUBAI AIRPORT DNATA COMPANY - DUBAI UAE 3 YEARS.

#### Baggage Handling Assistant

##### Duty and responsibilities

- Handle load and unload customers' baggage and cargo onto an aircraft.
- Operate conveyor belts, tugs, and tow tractors laden with baggage and cargo.
- Implement safety procedures and standards in handling customers' baggage.
- Keep track of the baggage and cargo while transferring from cars, buses and to the aircraft.

## DECLARATION

I hereby declare that the above stated information is true to the best of my knowledge and belief.

## PERSONAL DETAILS

- Date of Birth : 08-06-1994
- Nationality : Pakistani
- Marital Status : Single
- Gender : Male

## EDUCATION

- Computer Science
- I Come
- DIT Diploma

## PASSPORT DETAILS

- Passport No. : ES4139882
- Issue Date : 04-11-2019
- Expiry Date : 02-11-2024
- Visa Status : Visit Visa

## LANGUAGE KNOWN

- English
- Hindi
- Urdu
- Punjabi

## SKILLS & STRENGTHS

- Good Knowledge of Sales Representative & Baggage Handling Assistant.
- Associate Counter & Customer Service.
- Good Communication Skill, Honesty & Reliability.
- Able to Work Under Pressure, hard Working.

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