



Muhammad Arslan Riaz

Financial Analyst

ACCA Member, Finance Graduated

Recent Employment History

- Al Futtaim Company, UAE (Present)
- Almarai Company, KSA (2018-2021)
- Techaccess Pakistan Ltd (2015-2018)

Personal Info

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Other Details

Current Visa: Visit Visa
Previous Visa: Skilled Level 1 employment
Visa based on attested degree
Availability: Immediate Joining
Age: 32 years
Nationality: Pakistani
Language: English, Urdu/Hindi, Punjabi
Marital Status: Single

Summary

Results driven finance professional who has an experience of 8 years driving business growth across Fashion Retail, F&B and IT industry. Skilled in business planning, financial forecasting and developing analytical reports to inform strategic decision making. Proficient in using Power BI, advance Excel and SAP ERP tools for data analysis, visualization and predictive modeling.

Areas of Practice / Skills

- Budgeting & Planning • IFRS Financial Reporting • Forecasting & Analysis
• SAP Reporting • GL Management • Accounts Closure • Variance analysis
• Presentation Reports • Power BI Reporting • Cash Flow Forecasting

Education & Certification

ACCA Member: Association of Chartered Certified Accountants
B.COM. Bachelor in Commerce and Finance – University of Punjab

CPD Certifications/Trainings

- Certificate in **Microsoft Excel - Advanced**
By GoSkills Limited (CPD-UK Accredited)
- Certificate in **5 years Strategic Financial Modeling in Excel**
By Udemy Inc.
Training Certificate in **Power BI Financial Reporting & Analysis**
By Udemy Inc.
- **IFRS 16 Leases Training Course**
By Skillshare Learning
- Training certificate in **Future-ready Business Professional Program** by ACCA

Software Expertise

Hands-on experience on below software tools
SAP ERP ECC
SAP BI
Power BI/DEX
Advance **Excel** (advance functions, power query/pivot)
MS Power Point
QuickBooks

Al-Futtaim Company

May 2022 to May 2024

Position: Accounts Executive – Planning & Reporting / FP&A

Business Domain - Business Finance, FP&A, Fashion Retail

My Job responsibilities Includes:

- Responsible to evaluate monthly financial performance by comparing and analyzing actual results with plans & forecast.
- Prepared comprehensive spending reports, financial KPIs and charts to present data to brands and sales managers with appropriate recommendations on budget control.
- Maintained division financial planning file for weekly and monthly forecasts update of Sales, Opex, Capex, leases data information to ensure accuracy in monthly forecast.
- Assisted manager in preparation of monthly MIS reports and provide variance commentaries and analysis.
- Used Power BI to generate store wise and brand wise key insights for monthly meeting presentations.
- Collaborated with cross-functional teams to develop annual operating budgets, aligning financial goals with BU objectives.
- Assisted manager by preparing feasibilities reports for renewal of existing stores and opening of new stores.
- Submission of weekly cash flow forecasts to treasury department to ensure adequate funds availability to meet payments for respective company codes.
- Uploaded monthly ageing data for inventory and receivables to SAP BI system to make it available for sales team.

Reporting Duties

- Reviewed and coordinated with shared services teams to ensure timely and accurate month end closings for all profit centers and company codes.
- Reviewed SAP accounts for customers and vendors to identify any long-outstanding balances and propose for write off.
- Ensured all inter-company charges are raised and accepted in respective profit centers to avoid any backlog.
- Periodic review of balance sheet schedules to identify material inter-company balances, provisions and fixed asset balances.
- Delivered HR support for periodic payroll inputs/incentives and provided requested reports and analysis.
- Maintained loan facility files for intercompany and bank loans and ensures these are accounted in system as per IFRS-9
- Annual review of store leases to ensure rentals are being accurately accounted as per IFRS-16 leases.
- Liaised with internal and external auditors to provide them requested information.

Achievements

- Implemented KPIs for newly launched E-Com sites to monitor & track profitability from online sales orders.
- Reduced inventory shrinkage from 3.5% to 1.5% by changing the PI counts SOPs to weekly and increasing the internal audit visits frequency and enhanced security measures.

Almarai Company, KSA

Dec 2018 to Jan 2021

Position: Division Accountant

Business – Food & Dairy/Farming Division

My Job responsibilities Includes:

Budgeting and Planning

- Financial reporting (Profit & Cost center reporting) on weekly, periodic and yearly basis.
- Prepared periodic rolling forecasts for charges/recharges and comparisons with actual SAP results.
- Monthly MIS reporting with analysis on Budget vs. Actual results and KPI reporting thereof.
- Assisted manager & update budget models for succeeding periods in coordination with relevant
- Profit Centers/departments.

Reporting Duties

- Prepared monthly balance sheet schedules and P&L reports of profit centers for detailed review.
- Prepared Inter-company recharges schedules and issues invoices for Revenue recognition.
- Analyzed transport vehicles maintenance cost in comparison to revenue generated to assess economic viability.
- Conduct monthly payroll analysis of employee headcount with payroll reports for required adjustments.
- Processed Lease accounting treatments under IFRS 16 Leases and update lease schedules accordingly.
- Performed month end accrual and prepayment adjustments and expense reallocations.
- Monitored Account receivables & Payables for aging analysis, reconciliations and credit terms.
- Reconciled physical and SAP inventory levels with required adjustments in system.

- Reviewed payroll inputs from HR to upload in system for deductions and payments.
- Assisted fixed asset manager for maintenance of assets record, additions, transfers etc.
- Prepared, reviewed and provide documentation for annual audits and other queries.

Techaccess Pakistan Pvt Ltd

Jul 2015 to Nov 2018

Position: Finance Executive

Business – IT infrastructure and services integration company

My Job responsibilities Includes:

- Prepared, examined, and analyzed financial records & reports to assess accuracy, completeness, and conformance to reporting and procedural standards.
- Performed bank reconciliations, revised cash accounts, loan schedules & post pending entries to GL accounts.
- Performed all accounting functions accounts receivable & payable with customers and suppliers (revenue recognition, payments/receipts, aging reports and ledger maintenance and account reconciliations)
- Ensured Tax compliance and litigation matters such as, e-Filing of VAT (Sales Tax) returns, withholding tax calculation and Income tax return.
- Facilitated management with the finalization of the periodic financial statements.
- Tasked to manage and solve tax disputes/cases with authorities leading to saving and increase in profitability.
- Established paperwork, documents, and computer-based information for monthly books of accounts for financial reporting.

Zarai Taraqiat Bank Ltd

Sep 2014 to Jun 2015

Position: Audit Associate

Business – Agriculture Banking

My Job responsibilities Includes:

- Conducted branch audits, addressed compliance issues, recommended settlement of audit findings, identified operational weaknesses, ensured resolution of outstanding audit items, prepared audit reports, and submitted analysis for further action.

Murree Brewery Company

Jun 2014 to Aug 2014

Position: Accounts Trainee

Business – Food & Beverages

My Job responsibilities Includes

- Prepare vouchers and verify journal entries for payments and receipts.
- Maintain and review accounting records for accuracy and completeness
- Issuing various payments and reimbursements.
- Review credit limits of new and existing customers.
- Prepare bank statement reconciliations.