



GOODLUCK OKUBOARERE

DUBAI, UAE

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OBJECTIVE

Effective communicator with excellent planning, organizational and problem-solving skills. Possess a focused; improve the sales with excellent relationship management skills. Team leader with the ability to recruit, train and mentor the team members. Team leader with the ability to recruit, train and mentor the team members.

SKILLS

Microsoft word, Salesperson, housekeeping, machine operator, good communication skill.

EXPERIENCE

THE CELLARS

Retail assistant. 2021

- Sets up and maintains efficient storage and supply areas as assigned.
- Keep storage clean, report damages and package expired products to areas assigned.
- Maintaining inventory database for material stocked in store rooms
- Complete shipments by processing and loading orders
- Receive, unpack, arrange and store goods

AL BURJ AL LAMIEE BUILDING CLEANING COMPANY

Building cleaner/housekeeping . 2019 - 2021.

- Performs general cleanup of all office facilities.
- Sweeps, mops, vacuums and shampoo carpeted areas, dumps garbage and recycle bin.
- Make use of chemicals and machines for deep cleaning. .
- Stock and maintain supply room.

- Change sheets, pillow cases, towels, toiletries and replace with clean ones and take to the laundry room for cleaning.
- Treat guest with respect and help with information concerning their needs.

AI NABEEL PLASTIC FACTORY

Factory worker. 2018

- Production of plastic materials for buildings.
- Unload raw materials from trucks and take to storage.
- Mix materials with the use of machines and package the finished goods for supply.
- Inspect products, check machines before and after work for safety purposes.
- Receive orders, load supplies in trucks for delivery.

NIGERIAN BREWERIES PLC

Warehouse assistant. 2012 - 2017

- Allocate locations with store demarcation label(full goods, emptied and quarantine on hold)

- Manage stock level
- Perform inventory and cycle counts
- Reports, documents, tracks damages and discrepancies on order received.
- Disseminate the supply in its designated areas; loads and unloads supplies and other materials.

EDUCATION

High School diploma(WAEC) in commercial studies - 2011

AWARDS AND ACKNOWLEDGEMENTS

- Awarded best staff of the year.