PERSONAL DETAILS
D.O.B - 31st July 1988
Email - natashaoberoi31@yahoo.co.in
Phone No - +971- 588628635
Address – AA Tower, Trade Centre 1, 98
SZR, Dubai

Natasha Oberoi

Professional Summary

Accounting professional with proven experience of managing the overall account receivables of the organization including coordinating with key accounts in lieu of credit extension, collection of credit extended, resolving short payments & disputes. Well versed with working on SAP FI & MM Module and experienced in creating reports and dashboards on tableau. Proficient at evaluating risk for significant transactions, analyzing business processes for developing and implementing successful risk management policies & controls.

Work Experience

Reliance Jio Infocomm Ltd   *Jan 2020 –March 2022*

Profile   :   Manager Risk Management & Internal Controls (Bill & Pay)

Responsibilities   :   Development and implementation of Risk Management framework for identification of process gaps and deficiencies and correspondingly evaluate targeted business solutions for mitigation of risks.

- Development and implementation of automated monitoring controls for processes pertaining to Revenue Operations by building interactive BI Dashboards on Tabelau.
- Monitoring exceptions for newly launched processes and manual processes using Tableau reports to ensure minimal customer escalation & revenue leakages
- Monitoring operating effectiveness of Order Management Systems in respect of Prepaid recharges for Mobility as well as Fiber product segments to validate end to end system integration
- Resolving disputes & RCA for refund complaints, recharge failures, recharge benefits not assigned and plan upgrade & downgrade from Chairman's Escalation & customer service team

Authbridge Research Services Private Limited   *June 2019 – Dec 2019*

Profile   :   Manager Ops-Finance & Commercial

Responsibilities   :   Lead the complete account receivables of the organization and its acquisition

- Interacted with clients for resolving billing queries and disputes for timely recovery of outstanding payments
- Developed and maintained effective communication and coordination with Key Account Managers and billing team
- Developed, streamlined and enhanced management and collection processes to meet the projections set for the month
- Collaborated and prepared timely and accurate consolidated reports for the management
- Mentored team members to ensure they maintain excellence in their roles and have opportunities for professional development

ITC Ltd (Hotel Division) – WH Sheraton, New Delhi   *May 2017 – May 2018*

ITC Mughal (A Luxury Collection Hotel)   *June 2014 – May 2017*

Profile	:	Assistant Finance Manager
Technical Skills	:	Well versed with SAP FI and MM Module
		MS Office utility and various functionalities
Responsibilities	:	Reduced the number of days of account receivables by consistent follow-up with key accounts including companies, Travel Agents & Airlines

- Developed a tracker focusing on the credit period and bill dispatch date for easy follow-up of the accounts due thereby leading to no provisioning of bad debts.
- Identified & resolved issues/situations which had caused past due conditions on customer accounts leading to delinquencies.
- Enforced strict internal control on financial records to ensure adherence to statutory as well as company SOP thereby leading to closure of statutory, corporate and divisional audits with no points being issued to the department.
- Devised methodologies for day & night audit activities to identify revenue leakages within the various operating departments.
- Significantly contributed during the transition phase from service Tax period towards GST & further towards the automation of filling GSTR.
- Analysed the sale trend & account receivable movement which contributed towards price revision & adoption of new promotional strategies & practices for increasing sale & profit.

IBM India Pvt. Ltd (Gurgaon)   *May 2010 - May 2012*

Profile	:	Associate System Engineer (Security & Privacy Consultant)
Job Description	:	Worked on IBM Tivoli Products (Tivoli Identity Manager) and (Tivoli Access Manager) as a coder, integrator and tester for clients like Vodafone and Bharti Airtel.
Responsibilities	:	Developed web services in java using Eclipse Plug-in.

- Managed the users created in Oracle Internet Directory
- Developed & integrated applications of SSF Bangladesh & India.
- Managed the deployments in production environment.
- Executed end-to-end testing of the webservices & applications developed.
- Maintained high level of documentation for all applications developed.

Educational Qualifications

- 2014 - MBA –Finance & Marketing from Institute Of Management Technology (Nagpur)
- 2010 - B.Tech (Information Technology) from Mody Institute Of Technology & Science
- 2006 - Class 12th from Amity International School, Noida
- 2004- Class 10th from Amity International School, Noida