



SALMAN MOHAMMAD

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EXPERIENCE:

2015 – 02/2020

REAL ESTATE AND CONTRACTOR, AL-SHEIUKH REAL ESTATE CORPORATION (SA-MAKKAH)

Wrote contracts between buyers and sellers, ensured adherence. Gathered, distributed and maintained all marketing plan materials such as graphics, revenue goals and new business benchmarks. Acted as listing agent for brokers. Counselling new buyers to enhance sales opportunities

06\2018-08\2018

DATA ENTRY IN THE PASSPORTS DEPARTMENT, THE TAWAFA ESTABLISHMENT FOR HAJJAJ IN SOUTH ASIA

Entering the data of advanced pilgrims and organizing them

EDUCATION:

2018

HIGH SCHOOL

SKILLS:

- Thinking and planning
- Time management
- Using Microsoft office well
- Writing management reports
- Teamwork and team leadership
- Flexibility

Languages:

- Arabic (fluent)
- English (good)

COURSES:

- Digital Marketing Fundamentals - **Google Skills**
- Introduction to Project Management Professional **PMP**
- Human Resources Course
- Enhancing emotional intelligence
- Arts response and treatment course
- Accounting and financial management course