



**NAME:** Muhammed Atif Sultan

Experience: **Over 20 Years**

Educational Qualifications: **Bachelor of Mechanical Engineering, Diploma Mechanical, BA.**

Key Areas: **Plant maintenance, Manufacturing, Sales, Operation, MEP, HSE in, FMCG, Bakery, Biscuits, wafers, chocolate, food safety, BRC, GMP, food processing in food manufacturing industries.**

Mobile: **00971 –55-485-7640**

Current Location: **Sharjah, UAE**

Email: **atif\_sultan88@hotmail.com**

## Summary of Career

- Over 20 years of experience in manufacturing, Sales, Operations, projects, MEP, building maintenance, Plant and machinery, including infrastructure, HSE affairs and Utility services in various industries including Biscuits, Wafer, Bakery, chocolate Food manufacturing, **MNC, FMCG**. Currently working in UAE since 2010 in food manufacturing industry.
- Excellent in HSE having Completed various Safety Trainings from organizations local and Abroad in Confined Space Awareness, Fall Protection, Implementation of HSE programs, Food, Fire and Safety Training Programs. Perform Internal & Safety audits & prepare EHS reports.
- Have worked in **ISO 9001-2000, ISO 14001, HACCP, ISO 22000 & BRC** certified Companies
- Good ability to lead teams, of engineers and Sales staff.
- Achieved various cost saving projects, Sales Targets and process improvement initiatives.
- Proficient in the use of **MS Excel, MS Word, MS PowerPoint**,
- Have passed **NEBOSH**, GHP from Sharjah Municipality & Six Sigma green belt from IQF Dubai.

## Major Roles in Various Organizations

- |   |                                     |
|---|-------------------------------------|
| ➤ Engineering Team Leader (Global Food Industries) Sharjah, UAE                 | - March 2010 to Present (10 Years)  |
| ➤ Manager Maintenance (English Biscuit Manufacturers), Pakistan                 | - July 2006 to Feb 2010 (04 Years)  |
| ➤ Mechanical Engineer (Attock Cement Pakistan Limited), Pakistan                | - April 2005 to June 2006 (01 Year) |
| ➤ Site Engineer and HSE In charge (Clariant Pakistan Limited) Karachi, Pakistan | - Oct 1996 to Apr 2005 (09 Years)   |
| ➤ Senior Mechanical Engineer (Baluchistan Glass Limited) Pakistan               | - March 1994 to Oct 1996 (02 Years) |

(Details on Next Page)

## Educational Qualifications

Bachelor of Engineering in Mechanical	Oct 1993
Diploma of Associates Engineer in Mechanical	June 1987
BACHELOR OF ARTS	July 1988

## LOCAL and FOREIGN TRAINING

- **NEBOSH** certified
- **SIX SIGMA GREEN BELT** from IQF Blue Ocean, Dubai
- **Sharjah Food Safety Program** from GHP Manager Course from Sharjah Municipality
- Internal Auditing for **ISO 9001-2008, ISO 22000** by URS Sharjah.
- **BRC certification Course** from URS Dubai.
- **Integration of Occupational Safety and Health and Increasing Productivity** by Employer's Federation of Pakistan in 2001
- **Conserve Energy Effectively** course by United Engineering Services Pakistan
- Company Safety Guidelines course of CLARIANT INTERNATIONAL held in Muttenz, Switzerland in 2002
- **"The Role of a Supervisor as a FIRST LINE MANAGER"** organized by Skill Development Council (Ministry of Education Government of Pakistan)
- Firefighting and Rescue course from Civil Defense School Pakistan



## Employment Records

**Name of Company :** Global Food Industries (Sharjah, UAE)  
**Job position :** Engineering Team Leader  
**Year :** March 2010 – Present.



*One of the best FMCG Bakery and leading manufacturer of Biscuit, wafer and chocolates & other food products having state of the art plant and infrastructure.*

- Installation commissioning & Look after all Manufacturing & Plant maintenance of Bakery, Biscuit Wafer plants & food manufacturing equipment's
- Assist management in Sales enhancement and selection of equipment in cost effective manner.
- Maintain close liaison with local and foreign machine suppliers & local sales markets.
- Work with close liaison with Sales Team, contractors and MEP companies and HSE affairs, Active member of HSE committee & looking after HSE affairs of the company, conduct HSE audits.
- Preventive and Corrective maintenance of all Plant, Utility equipment, Fire fighting and fire alarm systems.
- Work with close liaison with production & Sales department in getting production & Sales targets and product developments.
- Look after MEP works including building and infrastructure.
- **KEY ACHIEVEMENTS**

- . Installed & Commissioned new Biscuit, Wafer, bakery food manufacturing production machinery.
- . Perform various Xtreme & Squeeze cost saving projects saving up to 500KAED.
- . Performed various initiatives to increase Sales by 15%.
- . Assist Sales & Production Team in developing Various products & SKUs.
- . Initiate project to use CNG as replacement of Natural gas for Baking ovens. Expected saving up to 400KAED/yr.
- . Completely Established Engineering department set ups from scratch , from documentation to the compliance of standards.
- . Fully participated in getting BRC, Halal, ISO 22000 certifications.
- Assist in Manufacturing cost reduction up to 5%, Maintenance cost up to 10 %.
- 6 % increase in plant efficiency & 15% increase in sales.
- Approx. 7% reduction in energy cost.
- Implemented food Safety & Quality culture with responsibility and accountability.

**Name of Company :** ENGLISH BISCUIT MANUFACTURERS (Karachi, Pakistan)  
**Job position :** Manager Maintenance  
**Year :** July 2006 – February 2010



*The Company is the leading FMCG in Food Manufacturing, of Bakery, Biscuits and food Products.*

- Looked after Routine Preventive Maintenance and corrective maintenance.
- Erection, installation of various machineries and Production Lines related to Biscuits, chocolate & Bakery food manufacturing.
- Looking after and supervision of all Project activities related to mechanical maintenance and utilities services
- Working with close Liaison with Sales Department to fulfill targets.
- To implement company Food Safety Guild lines at factory Site & conduct safety audits.
- To conduct and arrange various safety trainings for company employees.
- To look after all safety Equipment's installed at factory.
- Inventory management through ERP and make sure availabilities of Spares.
- Assist Plant manager & Sales Manager in achieving Production and Sales targets respectively.
- Effectively run the Mechanical, Electrical & Utility sections of the Engineering Department & arrange trainings for the subordinates to improve their skills.
- Supervise engineering team in reviewing the engineering drawings, designs for the installation and commissioning of machinery.

- To plan and manage the project activities related to the building, infrastructure, Purchase, installation, erection and commissioning of mechanical and Utilities Equipment's. Assign the jobs to subordinates and get the jobs done as per timelines and available resources.
- To look after smooth running of the factory wastewater treatment plant, firefighting system and Utilities services.
- *Look after MEP works including building and infrastructure.*

#### **KEY ACHIEVEMENTS.**

- . Manufacturing cost reduction by 10 %, Maintenance cost by 15 %, Increasing Sales up to 15%.
- . Installation and commissioning of 2MW Gas generator.
- . Up gradation of wastewater treatment plant to fulfill ISO 14000 requirements.
- . Installation & Commissioning of two Biscuits lines with various, food manufacturing equipment's.



**Name of Company :** ATTOCK CEMENT PAKISTAN LIMITED (Pakistan)  
**Job position :** Mechanical Engineer  
**Year :** April 2005 – June 2006

*The Company is market leader in Cement manufacturing, having state of the art plant facility*

**Looked after projects, plant , utility and building maintenance.**

**Name of Company :** CLARIANT PAKISTAN LIMITED (Karachi, Pakistan)



**Job position :** Site Engineer and HSE In charge  
**Year :** October 1996 – April 2005

*A leading Multinational Company having headquarters in Mutenz Switzerland, engaged in manufacturing of Masterbatches, dyes and chemicals used in Textiles & leather industries. (Ex- Sandoz Pharmaceuticals)*

- Commission, maintenance, repair of Master batches Plant and machinery.
- Preventive and Corrective maintenance of all Plant equipment and Utility Equipment's.
- To look after all the Project activities at the Site and up gradation of Infrastructure.
- To look after project related to building, plant.
- To look after Occupational Health and Industrial hygiene matters of the company.
- Implementation of Company's safety guidelines at various Sites.
- To look after all the HSE matters of the Company and Implementation of HSE programs
- To conduct HSE audits, documentations and follow-ups.
- Plan and conducts various safety trainings at various Sites and ensure Company safety policies Are followed.
- Wastewater treatment Plant Management.
- Participation and prepare Emergency Action Plans.
- Arrangements of health checks of factory staff.
- Conduct Safety orientations of employees and contractor as per company policies.
- Maintaining good Housekeeping standards at various companies' working Sites.
- To look after firefighting, fire alarm system and all safety Equipment's installed at company Sites.

**Name of Company** : Balochistan Glass Limited (Pakistan)  
**Job position** : Senior Mechanical Engineer  
**Year** : March 1994 – Oct. 1996

*The Company is the market leader in manufacturer of Glassware, bottles and jars for various Pharmaceuticals and Beverage industries.*

*. Looked after Manufacturing, Plant, Utilities & building maintenance works*

### Personal Details

➤ Nationality	:	Pakistani	➤ Language Known :	English, Urdu
➤ Marital Status	:	Married		
➤ Date of Birth	:	20 <sup>th</sup> November 1965	➤ Religion :	Islam

-----