



MAHROOF GAFOOR M A

Production control and Logistics Coordinator



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Dubai,UAE

SUMMARY

Experienced in administrative, customer support and having a sound knowledge in problem solving, adept at performing deep dive to gain actionable insights to enhance the organizational growth.

KEY SKILLS

- Problem Solving
- Leadership & Training
- Logical thinking
- Customer support
- Multi Tasking

TECHNICAL SKILLS

- Microsoft WORD
- Microsoft EXCEL
- AUTOCAD
- ERP
- NDT

LANGUAGES KNOWN

- ENGLISH
- TAMIL
- ARABIC

PASSPORT DETAILS

- PASSPORT NO -S6957349
- VISA STATUS- VISIT VISA

WORK EXPERIENCE

2019-2020

Production control & Logistics Trainee FAURECIA INTERIOR SYSTTEM INDIA PVT MNC Automotive Company

- Monitor inventory status and generate inventory reports to production team
- Track the material shortages and provide immediate resolution.
- Keep in touch with the logistics provider to ensure the product status and take immediate action promptly, if any required.
- Plan, Schedule, and monitor material movements in production cycle to ensure continuous operations.
- Support management in the implementation of PC&I tools and provide technical support to other functions.
- Adherence to standard work procedures in addition to development and continuous improvement to standards.
- Preparing the invoice against the materials by using ERP software to achieved the process in a timely manner.
- Stock counting and maintaining as per the procedures.

ACHIEVEMENTS

- Awarded as Timely delivery the product to the respected Company.while the trigger converting issue and Sequence jump in PC&L Department at Faurecia Interior systems Private LTD,Chennai INDIA 2014-2018
- 2012-2014

CERTIFICATIONS

- 2011-2012
- Certified in AUTOCAD
- Certified in Non Destructive Testing in Visual Inspection, Liquid penetrant testing, Ultrasonic Testing, Magnetic Particulate testing, and Dye Penetrant.
- Certified ANSYS (simulation software)

EDUCATION QUALIFICATIONS

- Bachelor of Engineering in Aeronautical Anna University, Chennai
CGPA-7.4
- Intermediate
State Board of Tamilnadu
Percentage -78.8%
- SSLC
State Board of Tamilnadu
Percentage- 80.2%

HOBBIES

- SPORT
- TRAVELLING
- READING BOOKS
- VOLUNTARY WORKS
- LEARN NEW THINGS

REFERENCE

Available on Request

PERSONNEL INFO

- DATE OF BIRTH: 15.08.1996
- GENDER: MALE
- FATHER'S NAME: MAHEEN ABUBACKER
- MARITAL STATUS: SINGLE
- CURRENT LOCATION: ABUDHABI, UAE
- PASSPORT NO: S6957349
- VISA STATUS: VISIT VISA