



JOSEPH P. B.

CONTACT

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VISA Status : Visit Visa
Visit Validity : until 25-02-2022

PERSONAL DETAILS

Full Name : JOSEPH PB
Date of Birth : 13/03/1996
Age : 25 Years
Gender : Male
Nationality : Indian
Language : English, Kannada,
Malayalam, Tamil

SKILLS

- Good in interpersonal and communication skills.
- Very good Team member.
- Ability to provide a vision and trust to the Organization.
- Hardworking and ability to work under pressure.
- Completing the task in the specified time frame
- Able to adapt quickly to challenge and changing environment.
- Good in computer and MS Office, Tally.

PROFILE

To Secure more responsible position in an Organization to fully utilize my Qualification, training and skills, while making a significant contribution to the success and growth of the Organization.

EDUCATION

- I. Bachelor of Commerce (B. Com) 2014-2017**
Mangalore University, Mangalore,
Karnataka, India
- II. Higher Secondary School Education (2012-2014)**
Department of Pre-University Education. Karnataka
- III. Secondary School Education (Completed 2012)**
Karnataka Secondary Examination Board.

CERTIFICATION

DCA & TALLY (6 Months)
Vimukti Computer Training Center, Karnataka

PROFESSIONAL HISTORY

- I. Ann Silks, (March-2017 to May-2019)**
Belthangady, Karnataka
Worked as a Cashier in retail clothe showroom
- II. Cinepolis India Pvt. Ltd. (Sep 2019 to Aug 2020)**
Binnyapete, Bangalore, Karnataka
Worked as a Cashier in multiplex theater

JOB DESCRIPTIONS

- Collecting of payments via cash, credit card, debit card, coupons.
- Petty cash management.
- Coordination with bank for cash deposit.
- Closing cash and recovery of shortages.
- Managing other cash related activities.
- Maintaining of files and bills.
- Product billing and return related works.

DECLARATION

I hereby declare that the above Information are true and correct to the best of my knowledge and belief.

Date:
Place: Al Khail, Dubai

Yours Faithfully
JOSEPH PB