

ANAS R P

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Email: anasrahmanrp@gmail.com

Current Location: Dubai, UAE



CAREER OBJECTIVE

To be employed in a highly progressive organisation, challenging position where my acquired skills can be optimally utilized for the benefit of the firm and to grow along with the organisation

EXPERIENCE IN DETAIL

Company : Ecom Express Pvt Ltd.

Designation : Operation supervisor.

Duration: June 2018 – July 2019

Duties & Responsibilities :-

- Schedule shipment and deliveries
- Team management and proper inventory control
- Time management
- Build Strong Relationships within the company and with external parties, such as suppliers or distributors
- Ability to identify or manage risks and opportunities during the logistics process in order to ensure optimum results
- Arranges shipment by examining destination, route and delivery time
- Respond to any issues and complaints.
- Track and Log information in system

EDUCATIONAL CREDENTIALS

- **Batchelor Of Business Administration**
MADURAI KAMARAJ UNIVERSITY
- **Diploma In Logistics and Supplychain Management**
LAURUS INSTITUTE FOR TRAINING AND HR
- **Plustwo**
Kerala State Higher Secondary
- **10th**
CBSE

INTERNSHIP

Completed one month of internship at EMMAY LOGISTICS.

IT SKILL

Knowledge of Excel and Excellent overall PC and Microsoft skills, Ability to prepare reports, Perform spread sheet calculations

PROFESSIONAL SKILLS

- Able to speak, write and Read English & Malayalam and Able to Read and Write Hindi.
- Flexible approaches to job and Able to work any time if required.
- Have knowledge on Inventory Management (EOQ, ABC & VED Classifications, Safety stocks)
- **Warehousing** (Inbound & Outbound processes, Documentations, Stacking, Staging, Packing, External Warehouse activities like Warehouse Designing)
- **Procurement** (Documentations, Customer Knowledge, Market variation analysis, and have strength to deal with critical situations like Supplier or Market changes)
- **Transportation** (RFIT, Road, Rail, Ocean & Air transportation, Transportation Documentation, Taxes, Waybills, IATA tariff analysis, DG transportation Regulations, Labelling, Customs rules, Airline rules, Shipping line rules, etc.)
- **HR** (Good communication capability, Pleasant facing, Recruitment, Critical Thinking, Management capacity, etc.)

REFERENCES

Dr. Ajay Sankar
Director, Laurus Institute for Training & HR
Karippai Road, North Kalamassey
+91 9562695286

DECLARATION

I here by declaring that the above mentioned details are true and faithful as per my knowledge and belief.

ANAS R P