

**MUHAMMED HARIS KH**  
MUWAILAH , SHARJAH, UAE  
0503695568 | muhammedhariskh890@gmail.com



## CAREER OBJECTIVE

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Looking forward to an exciting and challenging career opportunity in an organization to contribute my existing skills in the field together with enhancing my abilities to grow further in career

## EXPERIENCE

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- **MY HOME, FURNITURE AND HOME APPLIANCES** 04/10/2019 - 15/12/2020  
ACCOUNTANT
  - \*)PREPARATION OF BOOKS OF ACCOUNTS
  - \*)PREPARE DAILY REPORTS
  - \*)UPDATING ACCOUNTS RECEIVABLE AND ISSUE INVOICE
  - \*)EVALUATING ACCOUNTING STATEMENT
  - \*)GENERATE REPORTS OF FINANCIAL STATUS INFORMATION
  - \*)ANALYSING WEEKLY REPORTS AND MAKING DECISION FOR CHANGE
  - \*)GIVE FINANCIAL ADVICE

## EDUCATION

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- **GHSS CHATHANUR**  
SSLC  
  
2013
- **GOHSS PATTAMBI**  
+2  
  
2015
- **IEC UNIVERSITY**  
BCOM  
  
2019

## TECHNICAL SKILLS

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- DIFA (DIPLOMA IN INDIAN AND FOREIGN ACCOUNTING)
- QUICKBOOKS
- TALLY ERP9
- PEACHTREE
- MICROSOFT EXCEL
- MICROSOFT WORD
- DATA ENTRY

## PERSONAL STRENGTHS

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GOOD COMMUNICATION,  
IT SYSTEM KNOWLEDGE,  
QUALIFICATION

## **PERSONAL PROFILE**

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- Passport : S8570369
- Entry Permit No : 204/2021/77696413
- Nationality : INDIA
- Known Languages : ENGLISH, MALAYALAM, THAMIL, HINDI

## **DECLARATION**

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I hereby declare that the information mentions above is correct up to my knowledge and bear responsibility for the correctness of the mention particulars

**MUHAMMED HARIS KH**