



# Anna Marie Lasquety

Deira, Muraqqabat  
Dubai | United Arab Emirates

anna.lasquety@yahoo.com  
050 920 1298

Visa Status: Husband Visa

## Specializations

- Managing ambiguity
- Commercial Awareness
- Facebook Ads & Advertising
- Photo and Video Editing

## Skills

Sales & Marketing  
Project management  
Communication and interpersonal skills  
Fast learner  
Team player  
Hard working  
Motivated and dedicated

## Languages

English | Tagalog

## Education Background

University of Makati  
Bachelor in Science, Major in Management  
- Class of 2000-2002

## Work Experience

Customer Service Assistant., Dec 2016 - April 2020  
At The Top, Burj Khalifa | Blvd Dubai - Sheikh  
Mohammed Bin Rashid - Downtown Dubai - Dubai

- Attends all guests approaching the Reception in the procedure of check in / checkout, inquiries, and handling all related matters in observation deck.

Receptionist / Marketing / Sales Executive, Jan 2016-  
Nov 2016  
TRAVELUX DAY TOURS DUBAI

- Researching the market and related products
- Recording sales and order information and sending copies to the sales office, or entering figures into a computer system

Operation Supervisor Sep 2014 – Oct 2015  
My Limo, United Arab Emirates

- Prepare regular reports, perform audits on various operations and evaluate processes as per business
- Develop plans and supervise various departmental meetings and participate in various growth-based campaigns.

Airport Representative, June 2014 - Sept 2014  
My Limo, Dubai-United Arab Emirates

- Handling guest arrival with pick up requests, and arranging the transportation.
- Inform reception manager, concierge or guest relation officers when VIP on their way to the hotel.

Retail Sales Associate, Feb 2012- Feb 2014  
Sportland Group, Dubai- United Arab Emirates

- Provides excellent customer service and actively seeks out customers to answer.
- Handles cashier transactions, issues return receipts and packs merchandise in a proper and quick manner.