

Curriculum Vitae

Anees Ahamed

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CAREER OBJECTIVES

To enhance and apply the skill set in the field of my profession and apply every day to gain experience by the variety of interest and knowledge base, in a challenging and growing environment.

PROFESSIONAL EXPERIENCE

**Amazon Logistics Warehouse
Manipal, India.**

Work duration: - Sept 2017 till Oct 2021.

Job title: - Operation Executive in Logistics Warehouse.

ROLES AND RESPONSIBILITIES: -

- Counted and checked all incoming goods thoroughly and properly.
- Received and stored all incoming goods, in an organized manner.
- Prepared, maintained, and submitted all inventory-related records and reports, accurately
- Supervised and assisted with loading and transportation of all requested goods
- Handled and answered inventory order and availability related questions, efficiently
- Collected and returned all canceled and damaged items back to vendors in packing correct manner
- Ensure the safety of the package and reaching time to the customer.
- Getting feedback from the customer about our service.
- Fully focus on reaching out to daily targets EOD.
- Submitting all day-to-day reports to a higher authority.
- Marking entries of inbound and outbound of vehicle.
- Managing all SCMS progress report EOD.
- Focusing on daily productivity reports.
- Make sure all the reports are prepared perfectly.
- Main intention toward a good scan delivery to customers help both records of customer satisfaction

EDUCATION QUALIFICATION: -

- Bachelor of Business Management (BBM), from Upendra Pai Memorial College, Udupi, affiliated to Mangalore University, India during the academic year 2016 – 2017
- Pre – University from the Karnataka Pre-University board in commerce stream during the academic year 2012 – 2014

COMPUTER PROFICIENCY: -

- MS Office- MS Word
- Tally ERP 9.0

SKILLS AND STRENGTHS: -

- Time Punctuality, Creative Thinking, Problem Solving, and Confident.
- Focus on completing the project before the deadline.
- High level of responsibility.
- Good team member and analytically strong.
- Ability to work under pressure.
- Adjustable in all sorts of environments.
- Willingness to walk the extra mile to achieve excellence

PERSONAL DETAILS: -

- Date of Birth: - 27 Jan 1997
- Religion: - Islam
- Nationality: - Indian
- Sex: -Male
- Marital status: -Single
- Visa Type: -Visit Visa
- Languages Known: -English, Hindi, Urdu

DECLARATION: -

I hereby declare that the above-given information is authentic to the best of my knowledge and belief.

Place: Dubai, U.A.E.

Anees Ahmed