



## OBJECTIVE

Good interpersonal communication and leadership skills. Can communicate on Nepali, English, Hindi.. Ability to make quality judgments and decisions. Able to work under pressure and in multi cultural environment and keeping working relationship and ready to learn new things.

## EXPERIENCE

05/01/2017 -  
25/06/2018

### Active Computer & Language Institute, Baneshwar Kathmandu.

Computer Operator (trainer)

As a Computer operator (trainer) my job was to assist freshers as in softwares or in web technologies.

20/06/2019 -  
07/02/2020

### Lucky International Travel and Tours

Office assistant

As a office assistant my job was to welcome the client, assist the client to take the policy of tickets, Microsoft office, Booking ticket and confirm, Hotel Booking, guiding tourist

## EDUCATION

2015 A.D

### Depot Higher Secondary School, Dharan Nepal

Secondary education

First Division

2017 A.D

### Liverpool International Secondary School, Kathmandu Nepal

Computer Science

Second division

2021

### Capital University college, sarajah U.A.E

Fashion designer

Running

## SKILLS

Email communication. Social media Microsoft office Data entry Ms.excel Operating system

## PERSONAL DETAILS

Marital Status : Single

Nationality : Nepalese

Language known : Nepali, English, Hindi