

TOUFIK KAZOULE

Office admin / Admin assistant / Customer service / Call Center / Receptionist

SKILLS

- Good integration, organized, fast assimilation
- Good communication skills and expression
- Spirit of synthesis and analysis
- Player qualities
- Very good computer skills

EXPERIENCE

ENGINEER (Fire Alarm Systems) - EURL Algerie SecuTique
Algeria 2017 - 2019

(Representative of NOTIFIER Fire Alarm Systems in ALGERIA)

Main Tasks:

- EPCM of NOTIFIER FAS Technical and financial offers preparing
- Documents verification and control
- Site survey and reports writing
- Presentations preparing and staff Training

SALES EXECUTIVE _ Trust Happiness Travel & Tourism
Dubai 2020

- Sales target achievement, increase sales.
- Insure high volume standard of service, quality, presentation, organization.
- Guest relations, communication skills, problem solving.
- Work with team helpful support.

EDUCATION

Master degree in Process Engineering 2016
• University of Sciences and Technology (USTHB), Algiers.

License degree in Process Engineering 2014
• University of Sciences and Technology (USTHB), Algiers.

Baccalaureate in Technical Math, Process-Engineering 2011
• Nahnah Technicum

TRAINING

Physicochemical analyzes on Super gasoline, Normal gasoline, Kerosene and Bioethanol in SH Algiers. April - May 2016

Production of bioethanol based on grape and dates in Transfer Phenomenon Laboratory USTHB. February - June 2016

Physicochemical analyzes of petrol products in NAFTAL (H.B Airport Testing laboratory). March 2014



Motivated, dynamic, and cooperative; I want to gain more experience by getting involved in the position that allows me to participate in the development of your company.

Contact

Address: Deira, Dubai UAE

Visa Status: Visit Visa

Marital status: Single

DOB: 08/07/1992

☎ (+971) 522719671

✉ toufikkazoule@gmail.com

Languages

Arabic (Native)

English (Certificated)

French (Fluent)

Turkish (Beginner)

Computer Skills

- | | |
|---------------|---------------|
| • MS Office | • HYSYS ASPEN |
| • Adob Reader | • Solidworks |
| • Fortran 4.0 | • PK1000 |

Interests

Sport: jogging, swimming, tennis.

Culture: new technologies, documentaries, researches.

Hobbies: travelling, writing poems, reading books.