

Age: 25 year

Gender: Male

201- Hidayat Ullah Block Mustafa town, Lahore, Pak.

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Objective

To devote my knowledge, experience, skills, and energy to work for an institution reputed for its excellence in fostering journalism. I aspire to be a journalist who would utilize his skills of multidimensional knowledge in the development of the organization and employ my experiences for the advancement of journalism.

Education

Hajvery University, (HU), Lahore, Pakistan.

- . Bsc. Mass Communication, 2015-2019 (CGPA: 3.19/4.00)

Government College of Science (GCS), Lahore, Pakistan.

- . F.A General Science, 2011-2013

PIPS School System, Lahore, Pakistan.

- . Matriculation with Science Subjects, 2009-2011

Skills & Strength

1. Good Research & Documentation
2. Excellent written & verbal communication
3. Video editing & Camera Handling
4. Film & TV Production
5. Field Reporting & Data Analysis
6. Investigative reporting
7. Sales and Product development

8. Marketing & Development
9. Photojournalism
10. Personal & Public speaking

Computer Expertise

Experienced in Microsoft Office (MS Word, Power Point, MS Excel)
Adobe Photoshop
Adobe Premier

Work Experience

TV Today, (2019-2021)

Worked as Assistant HR

Responsibilities: Supports human resources processes by administering tests, scheduling appointments, conducting orientation, maintaining records and information.

Welcomes new employees to the organization by conducting orientation.

Provides payroll information by collecting time and attendance records.

Submits employee data reports by assembling, preparing, and analyzing data.

Maintains employee confidence and protects operations by keeping human resource information confidential.

Maintains quality service by following organization standards.

Channel Five (2019-2019)

Worked as an Intern Field Reporter

Responsibilities: Field Reporting of Crime and General Beat, Data Collection and Report writing, Investigation and Story development.

Vet Pharm (2017-2019)

Working as a Business Development Manager

Responsibilities: Sales and trading of pharmaceutical products educate client about a company's products or services in order to increase sales develop relationships in new territories and increase sales by contacting potential clients directly.

Volunteer Field Experience

Din News Channel (2017)

Responsibilities: Worked as an intern in News production department & Field Reporting section

Royal News Channel (2018)

Responsibilities: Worked as an intern as a News Anchor & Copy writing section

Reactivate Marketing Agency (2016)

Responsibilities: Worked as a Project Supervisor

Extracurricular Achievements

- Organized and Participated in Drama Festivals
- Arm Wrestler at University level
- Photographic Walks Organizer
- Body Builder at Regional Level
- Fitness Instructor at Olympic Gym

Languages

English (*Fluent*)

Punjabi (*Native*)

Urdu (*Native*)

Reference

Will be given on demand

