

MUHAMMAD MUZAMMIL

Address: 1731 Block3C:Baldia Town KARACHI SINDH

Phone: +923168927771

Email: ma2908305@gmail.com

OBJECTIVE

Looking for a position in dynamic and well reputed organization which offers good opportunities and challenging working environment, with strong management and customer service which in turn would help me in building my knowledge & experience. Outstanding interpersonal, customer service, leadership, and organizational skills. Employs excellent leadership skills and multi-tasking strengths.

WORK EXPERIENCE

PAK INSITUTE OF TECHNOLOGY

Responsibilities:

- Tuition Teacher
- Word Press UI Designer
- Assistant Of Builder Store Manager Sale Purchaser and Experience Marketing Management
- Acknowledged customer issues and resolved their problems quickly and efficiently.
- Maintained comprehensive student records, including attendance, grades, and academic work
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05/2018 – 09/2021

CAFÉ MANAGMENT

Responsibilities:

- Maintains staff by recruiting, selecting, orienting, and training employees.
 - Ensures a safe, secure, and legal work environment.
 - Develops personal growth opportunities.
 - Maintain cash control over register drawer and verify amounts are correct.
- Resolves customer issues and answers questions

EDUCATION

Matriculation,
Rabia Children Academy(REGD)

2017

Intermediate,

Government Collage Of Technology Karachi: {C.I.T}
Computer Information Technology programing Development,

PASS OUT FROME APTECH COMPUTER EDUCATION 3 YEARS

2018 - 2020

UNDERGRADUATE

BSCS Enrolled

ADDITIONAL SKILLS

Microsoft Office package: Microsoft Word, Excel,
Access, Wordpress, Social media Marketing
Database operation: Microsoft Office Access, Oracle 8
Programming: C++, SQL, HTML, CSS.
Internet Searching & Networking
PC Assembler

PERSNOL INFORMATION

.FATHER NAME: Noor Muhammad
.DATE OF BIRTH: 05-Dec-2000
.CNIC NO 42401-5541495-7
.NATIONALITY: PAKISTANI
.RELIGION: ISLAM
.MARITAL STATUS: SINGLE

REFRENC

Will be furnised upon request