



Udric Molua Ngale

Warehouse Assistant

Delivering substantial value to my employers has been the focus of my work for 3 years. Re-inventing myself and collaboration through team-work are the two of the things I do best. I am enthused by companies that are ambitious about continuous innovation to sustain competitive edge and future-proof businesses.

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📍 DUBAI, United Arab Emirates

WORK EXPERIENCE

warehouse assistant Amazon Amazon Dubai.

03/2021 - 05/2024

DUBAI UNITED ARAB EMIRATES

Amazon fulfillment center Dubai

Achievements/Tasks

- **Inventory Management:** Keeping track of inventory levels, organizing stock, and ensuring that products are properly stored and labeled.
- **Receiving Shipments:** Receiving incoming shipments, inspecting them for damage, and verifying the accuracy of orders.
- **Picking and Packing Orders :** Retrieving items from inventory based on order lists, packing them securely for shipment, and ensuring that orders are accurately fulfilled.
- **Correcting inventory and inventory entry.**
- **Shipping and Dispatching:** Preparing shipping labels, arranging transportation, and loading/unloading trucks for outgoing shipments.
- **Quality Control:** Conducting quality checks on incoming and outgoing products to ensure they meet standards and specifications.
- I supported 70+ manual labor in inventory inspections and corrections.
- Creating a scoring system to help me evaluate employee scorecard tracking performances. And Training new employees about current operation.
- **Equipment Operation :** Operating warehouse equipment such as , pallet jacks, forklift and hand trucks safely and efficiently.
- **Maintaining Cleanliness and Safety:** Keeping the warehouse clean and organized, including sweeping floors, disposing of packaging materials, and following safety protocols to prevent accidents.

SKILLS

Attention to Detail: Accuracy is crucial in tasks like inventory management, picking orders, and inspecting shipments for quality control.

Organizational Skills: Ability to maintain a neat and orderly warehouse layout, keep track of inventory, and efficiently locate items when needed.

Time Management: Prioritize tasks effectively to meet deadlines for order fulfillment and shipping.

Physical Stamina: Warehouse work often involves lifting, carrying, and moving heavy objects, so physical fitness and stamina are important.

Communication Skills: Clear communication with team members, supervisors, and sometimes with delivery personnel or customers is essential for smooth operations.

Problem-Solving Abilities: Quick thinking to address unexpected issues like damaged shipments, missing inventory, or logistical challenges.

Computer Literacy: Basic computer skills for tasks like data entry, using inventory management software, and printing shipping labels.

LANGUAGES

ENGLISH
Full Professional Proficiency

French
Elementary Proficiency

EDUCATION

BUSINESS MANAGEMENT HIMS BUEA CAMEROON

09/2015 - 09/2017

Courses

- BUSINESS MANAGEMENT