



## Shahzad Hussain Siddiqui

Male, 42 Years, Karachi, Pakistani

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Mobile: +92.333.2352097

Domicile & P.R.C: District Malir, Karachi, Sindh ®



## Professional Summary

To pursue a challenging career with an organization that can provide opportunity for personal growth and learning.



## Personal Information

Father's Name: Asghar Ali Siddiqui

Date of Birth: Jun 9, 1976

Nationality: Pakistani

Country: Pakistan

Marital Status: Married

Languages: English (Intermediate), Urdu (Expert), Punjabi (Expert), Sindhi (Expert), Saraiki (Intermediate)

Expected Salary: 40,000 - 44,999

Industry: Travel/Tourism/Transportation

Career Level: Experienced Professional

Functional Area Operations

Address: [House No. 1063, Federal 'B' Area, Block-14, Karachi-Pakistan](#)

Block-A-376, Gulshan-e-Hadeed, Phase-1, Bin Qasim Town, Malir, Karachi-75010



## Work Experience

### Manager Operations

Southend Club, Karachi, Pakistan

Jul 2018 - Jun 2020

Look the matters of Club of Front Office, F&B, Banquettes, Auditorium, Receptions, Club Members and facilitate to them.

### OFFICE SECRETARY

AL-TIBRI MEDICAL COLLEGE & HOSPITAL, ISRA UNIVERSITY KARACHI CAMPUS, Karachi, Pakistan

Aug 2017 - Dec 2017

□ Worked as an "Office Secretary" in Al-Tibri Medical College & Hospital, ISRA University, Karachi Campus from 23-08-2017 to 31-12-2017

### Guest Relations Officer

TDAP, Government of Pakistan, Karachi, Pakistan

Oct 2017 - Nov 2017

□ Worked as a "Guest Relations Officer / Protocol Officer / Coordination Officer / Communication Officer" in Trade Development Authority, Government of Pakistan for 10th Exhibition at EXPO from 25th October, 2017 to 12th November, 2017.

### Assistant Train Manager

Pakistan Railway Advisory & Consultancy Services, Karachi, Pakistan

Jun 2017 - Aug 2017

- Worked as an “Assistant Manager Train” in Pakistan Railway Advisory & Consultancy Services (PRACS), Karachi from 13-06-2017 to 31-08-2017.

### Senior Manager

Broadway CNG & Highway Grill Restaurant, Karachi, Pakistan

Feb 2017 - May 2017

- Worked as a “Sr.Manager” at Broadway C.N.G, Shopping Mart & Highway Grill Restaurant, Nooriabad from 28-02-2017 to 31-05-2017.

### Vigilance Officer

S.Jamil & Co., Karachi, Pakistan

Sep 2016 - Dec 2016

- Worked as a “Vigilance Officer” in S.Jamil & Co., Karachi in 11 Up & 12 Down and 37 Up & 38 Down from Karachi to Bahawalpur & Bahawalpur to Karachi from 01-09-2016 to 31-12-2016.

### Train Manager

Pak Business Expreess, Karachi, Pakistan

Jul 2013 - Oct 2015

- Worked as a “Manager (Train)” in Pak Business Express in 303 Up from Karachi to Lahore & 304 Down Lahore to Karachi from 19-07-2013 to 30-10-2015

### Admin Incharge / Coordinator

Askary Intermediate College Karachi, Karachi, Pakistan

Jan 2010 - Jun 2013

- Worked as an “Admin Incharge / Coordinator” in Askary Intermediate College, Karachi from 10-01-2010 to 15-06-2013.

### Assistant Manager Admin cum Executive Secretary

Malik Brother's Transport Company, Karachi, Pakistan

Jul 2005 - Dec 2009

- Worked as an “Assistant Manager (Admin) cum Executive Secretary” in Malik Brother's Transport Company from 05-07-2005 to 31-12-2010.

### PS to Director Finance & Accounts

MDP, City District Government Karachi, Karachi, Pakistan

Mar 2000 - May 2005

- Worked as a “PS to Director Finance & Accounts” in MDP, City District Government Karachi (On work charge basis) from 01-03-2000 to 31-05-2005.

Job Description:

All Administrative & Secretarial work, Correspondence, Drafting, Assist to Director Finance & Accounts, Computer & Fax Operating, Arranging meeting schedules, Protocol to Official Delegations.



## Education

### Masters (Masters in Economics)

Shah Abdul Latif University

2000