

Soethura Maung

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Summary

An accomplished sales merchandiser with 1 year and 8 months of experience in Alseer Trading Agencies and handling market store for food and non-food items.

To support, coach and empower each employee within the store to achieve the company's goals and objectives through example setting, customer service excellence and effective merchandise presentation. The assistant Store Manager assists the store manager to help ensure that all employees meet the company standards and exceptions consistently. Also acts as liaison between the customer, management and the company.

Education

- High School Graduate class of 2008
- First year candidate of Bachelor of Geography, University of Meiktila, Distance Education Department, Myanmar.

Work Experience

Al Seer Trading Agencies, Dubai
Merchandiser

December 2015-August 2017

- Assist in assembling manufacturer marketing displays on the sales floor and then removing the displays based on management's discretion.
- Work closely with Order Picker to make sure that each packaged order has the correct amount and types of products.
- Perform routine maintenance checks of the warehouse area and perform cleanup or simple repair duties when needed.
- Help sales representatives with special promotions by setting up display at aisle ends; checking daily on special promotion; customer reaction to special promotion; observing customer reaction to special promotion; forwarding observations to management.
- Maintain customer relationship by visiting store managers, department, and staffs; answering their questions; responding to special requests and describing product features.
- Maintains inventory by restocking shelves with product from inventory; observing inventory levels; prompting store management to reorder when levels appear low; arranging for return and credit for damaged products.

VIVA Enterprise Holdings Ltd, VIVA supermarket, Landmark Group, UAE April 2018 - Present
Assistant Store Manager

- Administration works such as billing, Quotation, mailing reports and maintain records of the Organization.
- Handling the financial transactions including bank deposit and understanding the customer's needs and upselling.
- Achieving sales targets, concept selling, taking feedback from customer on products and store.
- Informing the customers about the promotions and offers on the store.
- Keeping the records of the products, damaged product, sales and requirements.
- Support the store manager with all phases of store operations.
- Assist with training and performance evaluation of store employees and training of new employees.
- Other duties as assigned.

Skills

- Punctual focused and very dedicated to any task given .
- Hard working and self-motivating player .
- To maintain good public relations.
- Honest and sincere in dealing with customer and colleagues .
- Ability to work under pressure.
- Exhibits customer service instincts.

Personal details

Date of Birth : 14/07/1992

Marital Status : single

Nationality : Myanmar

English level : Fluent

Religion : Islam

Hobbies and Interests

- Learning new things
- Travelling
- Music and movies

References

Available upon request.