

I am hardworking, self motivated and enthusiastic person seeking an opportunity with a company that would help me utilize my educational background and my excellent interpersonal skills to improve customer satisfaction and enable me make a positive contribution.

## Work History

2018-09 -  
2022-04

### Security Guard

*Al Fajer Facilities Management, Dubai, Uae*

- Answered alarms, investigated disturbances and contacted law enforcement personnel to escalate crises.
- Operated handheld metal detector and other surveillance devices to screen individuals entering facility.
- Permitted entry with escort for approved persons into secure locations.
- Reported irregularities such as fire and safety hazards to maintenance.

2017-10 -  
2018-09

### Shift Supervisor (Sales)

*Perera & Sons Foods Company LTD, Colombo, Srilanka*

- Established effective employee schedules and delegated tasks to take advantage of individual abilities and meet expected demands.
- Prepared shift summary reports for supervisor and communicated regularly on goals and progress.
- Prepared, calibrated and monitored production levels to achieve targets.
- Increased customer satisfaction by resolving issues.

2015-07 -  
2017-09

### Crew Member

*Burger King Company, Dubai, Uae*

- Assisted other team members to achieve goals.
- Took orders, prepared meals and collected payments.
- Provided excellent customer service by greeting customers and meeting quality expectations.
- Escalated problems or complaints to relevant supervisor or manager for resolution.



# Bilesh Ishara

Sales

## Information

### Address

International City, Dubai,  
00000

### Phone

050-935-9045

### E-mail

Isharabilesh@gmail.com

### LinkedIn

[www.linkedin.com/in/bilesh-ishara-87410220b](http://www.linkedin.com/in/bilesh-ishara-87410220b)

## Skills

Superb surveillance skills

Excellent

Security operations  
experience

Excellent

Cash handling expertise

Excellent

Inventory control and record

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## Education

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### **Certificate Course: Basic Food Hygiene Training**

*First Food Services LLC - Dubai*

2008-08 -  
2009-01

### **Certificate Course: M/S Office**

*Niroshan Padukka Association - Colombo, Srilanka*

### **Certificate Course: English**

*National Institute of Business Management - Colombo, Srilanka*

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## Additional Information

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Uae Driving License ( Automatic )

keeping

Excellent

## Languages

English

Very Good

Hindi

Good