

VISHAL

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SUBJECT

Application for 'Sales Executive' & 'Office Assistant'

OBJECTIVE

Looking forward for an organization that offers a learning environment to work in and provide scope and prospects for individual career growth & for organization development.

EDUCATION

Central Board of Secondary Education, Delhi

2012-2013

10th Standard

Central Board of Secondary Education, Delhi

2014-2015

12th Standard

Delhi University

2015-2018

B.Com (Hons.)

EXPERIENCE

R.Care Global Solutions (Australian Process)

09/02/2018 - 10/02/2019

As a Sales Executive Officer

I have done Tele calling for Property Mortgage for an Australian process company named R.care global solutions in Delhi.

Flameproof Consulting Agency (Proprietorship Firm)

09/03/2019 - 09/05/2022

As a Stock Manager cum Office Assistant Manager

Accomplishes department objectives by managing staff; planning and evaluating department activities.

PASSPORT DETAILS

Passport No : U7985997

Issue Date : 31/12/2020

Expiry Date : 30/12/2030

PERSONAL DETAILS

Date of Birth : 11/08/1997

Marital Status : Single

Nationality : Indian

Sex : Male

Visa Status : Visit Visa

SKILLS

- Basic Computer Knowledge
- Ms Office ● Ms Excel ● Ms Word

LANGUAGES

- Read/Write/Speak - English & Hindi