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Highlights

A Civil Engineer over 18 - Years professional experience in (5-year Site as a site engineer) & (13 years) in EPC in the Procurement, Contracts, proposal preparation, project engineering and management, commercial, contractual and cost control aspects of project controls work with contributions to the implementation of primarily in the oil & gas, power, petrochemical and water supply projects.

Proposal's responsibility, generate techno-commercial proposal. On award support the project team.

Project engineering and management responsibility includes managing multi-discipline and multi-functional team in successfully delivering project meeting client HSE, Specification, Schedule, Budget and Quality Targets.

Project Controls, schedule and risk forecast to complete, earned value analysis, monitoring, update schedule by fast tracking/crashing, change management, performance measurement. Generate Project Executive report.

Core Competencies:

Concept Development
Supplier Performance
Purchase Orders
Follow-up/Expediting

Material Management
Commercial Negotiation
Procurement Strategy
International Sourcing

Vender Development
Product Development
Quality assurance and control
Site Analysis

Academic Qualification.

<u>Institution/ Board</u>	<u>Degree/Certificate</u>
University of Sir Syed Engineering & Technology	B.E (Hons) in Civil Engineering
Government Science College, Malir Cantt Karachi	H.S.E
Mashal Secondary School, Steel Town	S.S.C (Secondary School Certificate (GCSE equivalent))

Personal Bio – Data

Dubai, UAE	Current Location
Yes, available Immediately	Ready to Relocate
Yes (Pakistan & Oman)	Driving License

Job Experience

M/s: Al Hassan Engineering Co. (S.A.O.G) OMAN

From October, 2007 to July, 2020 (13-Yrs)

Job Title: Engineer Procurement

ABOUT THE COMPANY

Al Hassan Engineering Co. SAOG (AHEC) is a leading EPC Contracting & Construction Company in Oman, offering civil & structural, mechanical & piping, electrical & instrumentation services. AHEC is the first Omani contracting company to be listed in Muscat Securities Market in 1998.

AHEC has strong & unique references in key business sectors of - Oil & Gas, Petrochemicals and Refineries; Power Generation, Transmission & Distribution; Pipelines; Water & Wastewater Management, Civil Infra and Industrial Infra Construction including certification of – ISO 9001: 2015 for Quality Management, ISO 14001: 2015.

Responsibilities/Job Profile:

- Worked in Supply Chain Department / Procurement Department as an Engineer Procurement for various EPC Projects in Oil & Gas, Petrochemicals and Refineries; Power Generation, Transmission & Distribution; Pipelines; Water & Wastewater Management, Civil Construction Infrastructure and Industrial Infrastructure Construction sectors etc.
- Hands-on experience in functions such as strategic sourcing, procurement, logistics, and operations.
- Work Experience in oil & gas, petrochemical, construction, civil project, specialized in procurement Civil, Tools & Tackles, project consumables, civil subcontractor, materials etc.
- Solely responsible for all kinds of civil Subcontracts like Pipe Line Excavation, Building Construction work including all activities, Construction of Reservoirs, Road works, Water Proofing, Lab Technicians, Soil Investigation, Screeding work, all types of Earth work, all types of Tiles Fixing works, Fencing Installation, Scaffolding (Erection & Dismantling), Hiring of Manpower & Equipment's, Kerb Stone Fixing, Rip Rap work, Ceiling work, Raised Access Flooring works and all types of Building finishing works.
- Procurement of Civil Construction / Projects Material Like Ready-Mix Concrete, Aggregates, Chemical, grouting material, building material, Steel Doors, Roller Shutters, Wooden Doors, Steel Items (Plates, Angles, Channels) Scaffolding material, all types of windows, Tiles, False Ceiling, Paints, UPVC Pipes, PVC Pipes, RCC Pipes, HDPE Pipes, Ready Mix, all types of Crusher Material, Plastering Accessories, All types of Concrete Products, All types of Shuttering Material. Etc....
- Staff camp setup work including all consumables, camp items, electrical items, kitchen items, sports items, walking ways, supplying & fixing of Porta Cabins, Fencing installation around the camp.
- Handles building construction works like (Staff Accommodation, Power Stations, Residential & Offices Building) from excavation to completion work including finishing material supply & fixing activities in whole building work as per Oman & PDO (Petroleum Development of Oman) Standards.
- Handle the Road work sub-contract activities like (Preparation of road surface area with compaction 95%, supplying & laying of sub-base & Base Course with imported fill material, supply & laying of Asphalt Prime Coat on Base Course, Supply & Laying of Bituminous Base Course, Supply and Spreading of Tack Coat on binder, Supply & laying of wearing course) including Kerb Stone Fixing work along with the road with sign boards, road barriers and road marking works.
- Sourcing and competitive Material procurement of category of Electrical, Mechanical, Civil, and Plumbing material etc.
- Actively involved in screening of material requests and to determine appropriate procurement process & adequate knowledge to Preparation PO & Floating RFQ in system.
- Facilitating technical and commercial evaluation process of bids, reviewing and coordinating to specific requirement, vendor correspondence preparation of comparative statement and process for procurement.
- Analyzing RFQs, technical specifications, contract documents, and preparation of bid compliance, techno-commercial proposals, Scrutiny and review of contracts / tender / enquiry / offer.

- Floating RFQ – Managing quotations from vendors, Preparation of comparative statement, negotiation with vendors, order placement, etc.
- Follow up for quotation with Client and consultant.
- Identifying and developing cost effective vendor base at domestic & international level for procurement.
- Carrying out Negotiation with suppliers on costs and commercial terms & finalization of order.
- Taking decision on mode of Transportation to minimize the delivery and arrangement of co-ordination with Logistic for Project Critical Materials.
- Processing of Purchase Requisition including creation of PR as per Site requirement and keeping it in-line with approved budgets, maintaining MIS for the same
- Preparing Local Purchase Order (LPO) from Orion system (Electronic System).
- Expediting of all orders throughout the purchase cycle.
- Ensure timely delivery of purchase orders to suppliers.
- Raise accurate purchase orders on timely basis based on correct and approved requisitions.
- Ensure conformance at all times of the organization to procurement process
- Provide administrative support to managers and team.
- Monitoring with supplier and site for timely supply/completion of material/work as per project schedule.
- Coordinating with site management to know the progress of work, day to day site requirements, receipt of ordered material and quality of supplied materials.
- Involved in pre-procurement material's approval from client, considering cost effectiveness, quality requirements and availability of the material in-line with project schedule.
- Established Rate Contracts for Bulk Consumable Items and civil testing lab, Lab Technician & maintenance of the same.
- Interface with internal user departments and suppliers on Procurement projects.
- Vendor Development and Vendor up-gradation (developed above 50 new quality vendors & above 500 sub-contractors from 2007 to 2021).
- Monitoring with supplier and site for timely supply/completion of material/work as per project schedule.
- Preparation of reconciliation, pending indent status, agency contracts status, pending payment statements for each site.
- To prepare the monthly procurement report.
- Maintaining and keep update the filing record for Assets.
- Provide all supporting documents including TDS (technical data sheet) for the technical review.
- Managing the file for auditing purpose and for future references as well.

Main Projects

- Salalah Methanol Projects of civil structure and Salalah LPG (CMEI WORKS PKG2) including 10km road work completed in 2020.
- Haima West Power Plant project. (2 Main buildings with 4km road work completed in 2020).
- Liwa Plastic Industrial Complex (LPIC – EPC1) Civil & UG Piping for Tank Area including 5km road work completed in 2020.
- Lakhwair Fahud 24" Main oil Line and Mabrouk Pipeline Construction Projects.
- Sohar Refinery Improvement Project including road work.
- Rabab Harweel Power Plant and HRSG Projects including road work.
- Zaulia Gas Plant & Musandam Gas Plant Projects including road work.
- Export Pipeline Abu Tubul OOCEP Project.
- Amal HRDG & Amal Power Station building Projects including road work.
- Emergency Water Reservoir Project in the Govt. of Muscat, Oman (4 Locations)
- Barka III IPP Project. (Buildings construction from excavation to finishing work including road work.

- Seeb water treatment Plant Project including office building including road work.
 - Nimr C Full Field Water Injection Project
 - Staff Accommodation Block for Al Hassan Engineering Staff
 - Kauther Depletion Compression Project.
 - SNDC Civil Building & OHL Works
 - Barka III IPP Project
 - Musandam Gas Plant
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Electronic Skills:

ORACLE
Excel
MS. Office


Soft Skills:

Price Negotiation
Time Management
Interpersonal relationship

Specialized:

Project Management, Operations, Strategic sourcing and Procurement, Logistic, Supply Chain, Management, and Vendor development

Technical Training

 MANEGMENT DEVELOPMENT TRAINING PROGRAM at Al-Hassan Group of Companies by TOAST MASTER INTERNATIONAL (USA).

M/s: Abaseen Construction Company (Pakistan)

From December, 2003 to October, 2007 **(4-Yrs)**

Job Title: Site Engineer

ABOUT THE COMPANY

Abaseen Construction Company operating in Pakistan for Construction of Textile Mills, Pharmaceutical buildings, Hospital and associated with all Civil related works and successfully done with huge civil projects and looking forward for more

Responsibilities/Job Profile:

- Office Documentation, preparing site reports and filling in other paperwork
- Laboratory In charge of cube tests and making Bar Bending Schedule.
- Overseeing Building work & Survey.
- liaising with clients, subcontractors and other professional staff, especially quantity surveyors and the overall PM.
- ensuring that health and safety and sustainability policies and legislation are adhered to.
- check plans, drawings and quantities for accuracy of calculations
- ensure that all materials used and work performed are in accordance with the specifications
- liaise with any consultants, subcontractors, supervisors, planners, quantity surveyors and the general workforce involved in the project
- communicate with clients and their representatives (engineers and surveyors), including attending regular meetings to keep them informed of progress

- Carry out day-to-day management of the site, including supervising and monitoring the site labor force and the work of any subcontractors.
- plan the work and efficiently organize the plant and site facilities in order to meet agreed deadlines
- prepare reports as required
- resolve any unexpected technical difficulties and other problems that may arise.

Main Projects

- Mill Building, Power House And Water Treatment Plant” in Artistic Denim Mill Building Korangi Industrial Area.
 - "Road Work and “Molding Building” in Novatex.
 - Laboratory Building” & “Oncology Services Building.
 - Friendship Textile Mill 2
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M/s: SECO Construction Company (Pvt) Ltd. (Pakistan)

From July, 2003 to November, 2003 (5 Months)

AI – Tariq Construction Company (Pvt) Ltd. (Pakistan)

From Jan, 2003 to June, 2003 (6 Months)

Job Title: Trainee Engineer

Responsibilities/Job Profile:

- Completing all tasks set by the supervisor and assisting wherever possible.
- Observing existing strategies and techniques and offering suggestions for improvement.
- Working closely with staff to foster professional values and build good relationships.
- Observing health and safety guidelines at all times.
- Submitting to all forms of evaluation during the traineeship.
- Compiling reports and delivering presentations to staff members and other stakeholders.

Main Projects

- 10 km road project.
- Boundary Wall.
- Underground Tank.
- Overhead Tank, Road, Offices & Floor.