

ISRAAB AHMAD

MECHANICAL ENGINEER

PERSONAL VIEW

Enthusiastic, eager to contribute to team success through hard work, attention and skills. Motivated to learn, grow and excel in today's competitive environment.

AREAS OF EXPERTISE

- Site operations
- Managing the ecosystem of a business.
- Working knowledge of MS Office.
- Preparing and maintaining documents as required.
- Planning and scheduling the workloads.

STRENGTHS

- Punctual
- Self motivated
- Decision making
- Problem solving
- Adaptable
- Team management

OTHER SKILLS

- Resilient
- Empathy
- Team builder
- Professionalism and strong work ethic

GET IN CONTACT

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WORK EXPERIENCE

TRAINING & DEVELOPMENT COORDINATOR

Educave, Pune | May, 2020– August, 2021

- Responsible for managing, coordinating and conducting training programs.
- Supporting the management in identifying training needs and mapping out development plans for teams and individuals.
- Maintain updated curriculum database and training records.

SITE EXECUTIVE

Online Micro | August 2019–March, 2020

- Assisted the senior engineer to onsite operations.
- Prepared reports for clients on a daily basis.
- Scheduling day to day work while co-ordinating with ground workers.

EDUCATION HISTORY

JAIPUR NATIONAL UNIVERSITY

Class of 2021

Master of Business Administration

International Business

HALDIA INSTITUTE OF TECHNOLOGY

Class of 2019

Mechanical Engineering

DECLARATION :

I hereby declare that the information furnished above is true to the best of my knowledge. I take full liability for the correctness of the information.