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PERSONAL SUMMARY

Computer science engineer with three years' experience in web design. My field of expertise has allowed me to grow onto other ecommerce platforms like Amazon and Noon. Seeking for a secure a position with a well-established organization with a dynamic environment that will lead to a lasting relationship and development of my skills.

WORK EXPERIENCE

- **Online Marketing Administrator – Kenkoh Middle East, Dubai
(March 2019 > Present)**

Job Role:

- Designing and development of website pages.
- Arranging and updating the website contents including blogs.
- Refreshing the website artworks time to time.
- Listing products on website, Amazon.ae, Amazon.in, Noon.com, Flipkart, 6th street.
- Managing brand pages on Amazon, Noon, and mall portals.
- Assist the sales and marketing manager.
- Arranging and coordinate for all the artworks for the branding update in store.
- Organize and report LPO and marketing budget.
- Working on global website updates, optimization, and work with developers.
- Keep the backup of all customers
- Create and send the campaigns to the database customers.
- Assisting on the social media marketing and managing catalogs.

ACADEMIC QUALIFICATIONS

- *BE (Computer and science engineering) from Gujarat Technology and University in 2018 with 8.06 CGPA.*
- *Diploma (Computer Engineering) from Gujarat Technology and University in 2015 with 8.52 CGPA.*
- *Secondary (10th Board) from Gujarat Secondary and Higher Secondary Board in 2012 with 70%.*

ACADEMIC Projects

- 2014-15

OUTSOURCING

Language of implementation: PHP, MYSQL

Description: Outsourcing is a web-based application intended for online recruitment process. It basically helps the companies to get developers from different countries with the ability to work in their companies. Developer gets the opportunity to get recruited in different countries by just giving a mock test online and get selected according to their marks. With the help of this website the recruitment process becomes easy and can save lots of time.

- 2016-17

FOOD DISPOSAL SYSTEM

Language of implementation: PHP, MYSQL

Description: Food disposal system is a web based application intended for saving the auxiliary food and donating to the people who really needs it. Here NGOs, Orphanages and many other people can join to get the wastage food to feed the needy people. The restaurants, party halls and many other can register themselves to donate their remaining left food to the need people with help of this website.

- 2017-18

ONE CITY ONE APP

Language of implementation: PHP, MYSQL, Android

Description: One City One App is an android application created for the city related information for the citizens and visitors. In this application user can see information regarding travelling buses in city, locations of nearby and famous places, news and jobs updates, events details, schools and college details, emergency contacts, famous recipes, dustbins and parking locations, property details. People can also post their recipes, complaints, property to sell, events and they can also chat with other people to get some information. All details are managed by the admin which is a web application.

Technical Skills

- *PHP (WordPress)*
- *Canva*
- *Photoshop*
- *SEO*

Personal Key Strength

- Quick learner
- Work with Dedication
- Organized

PERSONAL DETAILS

<i>Date of Birth</i>	<i>:-</i>	<i>04-July-1996</i>
<i>Status</i>	<i>:-</i>	<i>Single</i>
<i>Language Known</i>	<i>:-</i>	<i>Hindi, English, Gujarati & Sindhi.</i>
<i>Reference</i>	<i>:-</i>	<i>Will be provided on request.</i>
<i>Visa Status</i>	<i>:-</i>	<i>Residence Visa</i>

DECLARATION

I hereby declare that all above statements are true and correct as per my knowledge and belief.

Garima Kungwani