



FARHANA VM

ACCA STUDENT

CONTACT

PHONE: +971 - 588741800

EMAIL: farhanamahira99@gmail.com

LOCATION: Sharjah, UAE

PROFESSIONAL OBJECTIVE

To work in a challenging professional environment where I can utilize and apply my knowledge and skills to offer quality services to my employer organization where ethical values, teamwork, and overtime work are required which enables my growth along with the organization.

PERSONAL DATA

DOB: 17 Sept 1999
GENDER: Female
NATIONALITY: Indian
PASSPORT NO: V2389995

LANGUAGE

English
Hindi
Malayalam

IT PROFICIENCY

MS Office Excel
MS Office Word
MS Office Presentation
Tally ERP9
QuickBooks

AREAS OF INTEREST

External Audit
Internal Audit
Forensic Audit
Financial statements preparation
VAT registration and filing
Business plan

EDUCATION

ACCA (Pursuing)

8 Papers Completed

F1 – F8

Bachelor of Commerce – Finance, 2018 - 2021

Calicut University, Kerala

Project; Study on Financial Analysis and Interpretation of Coco-Cola Company

Higher Secondary Education 2016 - 2018

Bharath Vidya Bhavan Valappad

WORK EXPERIENCE

Joey & Willy Chartered Accountants, Thrissur - India

Accountant and audit assistant

May 2021 – December 2021

- Prepared financial statements for companies
- Attended stock audit and stock reconciliation
- GST registration, computation, and filing of companies
- Assisted in Bank audits including concurrent audits
- Company registration
- SWOT analysis and Feasibility study
- UAE VAT filing

SKILLS

- Ability to learn and enhance knowledge rapidly
- Strong analytical, problem-solving skills
- Leadership skill
- Ability to deal with people diplomatically
- Good social contact
- Thrives in team atmosphere
- Ability to work in fast-paced environment and possess positive attitude with confidence.

CERTIFICATIONS

HP Life online course certification for Basics of Finance.

Tally Academy Certified accountant on Tally ERP9 by Tally Academy.