

HASSAN RAZA



OBJECTIVE

Analytical oriented professional in operations department with 6 years of extensive experience within a leading international exchange and core competencies across CRM, Business Development, Client management, on-boarding, fraud and risk management, AML, compliance, due-diligence and financial integrity assurance. Well versed with cross border transactions, KYC, CRS, sanctions and AML policies.



EXPERIENCE

Lulu Exchange Company LLC (Muscat - Oman)

May 2016 - April 2022

Transaction Processing Associate

- On time monitoring of branch accounting and cheque clearance to release the transaction on time.
- Making of day end reports and submitting to the management on daily basis.
- Performing duties and provided services in accordance with established standard operating procedures and company's policies.
- Ensuring smooth functioning of the branch operations like cash purchase, sales, holdings and error free completion of product cycles.
- Responsible for adherence to AML/CFT/KYC guidelines from the central bank and comply with international law, standards and regulations.
- Identify suspicious activity and filing suspicious transaction reporting (STR).
- Performing EDD on high value transactions of entity, individual customers and PEPs.
- Supported branch manager in improving operations and resolving issues to deliver top notch customer services.
- Timely monitoring marketing activities to corporate targets and corporate segments.
- Partnered with business leaders to deliver services that support company's objectives and consistent with corporate values.
- Training staff in customer service and other operational activities.



CONTACT

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SKILLS

- Client Due Diligence
- Anti-money Laundering & Sanctions
- PEP case management
- CRS orientation
- Red Flag/ Trigger cases/ adverse searches
- Commercial banking - KYC
- MS Office Suite (Word, Excel, PPT)
- Communication & Interpersonal Skills
- Critical thinking & analytical skills
- Time Management/ Team player
- Risk based approach - Standard & enhanced due diligence case management.



ACHIEVEMENTS & AWARDS

- Promoted to acting branch supervisor since 2017.
- Assisted in achieving ISO certificate for Lulu Exchange.
- Achieved certificate of Appreciation for outstanding performance from Lulu Exchange.



LANGUAGES

English
Arabic
Urdu
Hindi



PERSONAL DETAILS

Visa status : Visit Visa

Business Mind FZE (Dubai - U.A.E)

Dec 2014 - Dec 2015

Business Development Executive

- Identifying me sales and developing new business opportunities by effectively communication products lines to leading international corporations.
- Maintaining fruitful relationship with existing customers and identifying issues and craft unique and immediate solutions.
- Planning and overseeing new marketing initiatives and contacting clients to inform then about new products.
- Developing and implementing value-added strategies for companies products and services to increase profitability.



CERTIFICATIONS & TRAININGS ATTENDED

- CAMS certification (On going)
- Sanctions & AML training & certificate from Lulu Exchange Company
- Fraud awareness training & certificate from Lulu Exchange Company
- AML/CFT training & certificate from Lulu Exchange
- Risk Management training & certificate from Lulu Exchange
- Corporate Vision, Mission & Values training and certificate from Lulu Exchange



EDUCATION

Madonna University, Dubai

2014

Bachelors of Business Administration.