

KARTHIK SUVARNA

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SUMMARY :

Seeking a challenging position in the field of Operations (Supply Chain) which will enable me to continuously learn, create, innovate and simultaneously contribute to the short and long term goals of the organization.

WORK EXPERIENCE :

- **Working in CR ASIA PVT.LTD India as PROCUREMENT ANALYST since FEB-2020 - Till date.**
 - Maintain partnership with whole supply chain to drive regular performance review against quality, cost and delivery.
 - Approved requisitions, placed purchase orders and expedited goods and services to meet Just In Time (JIT) inventory controls.
 - Created monthly and quarterly budget reports comparing projected costs with actual performance.
 - Negotiated vendor payment terms and contract conditions to meet aggressive production and cost requirements.
 - Identified selected and maintained logistics suppliers and achieved optimum cost and service qualities.
 - Building and maintaining effective and strong relationship with major contractors, influencers.
 - Co-ordinate and liaison with internal stake holders like sales, technical support, marketing, production, quality, accounts etc... to provide relevant and customized solutions to the customer.
 - Responding to all inquiries from vendors , maintaining vendor catalog related to orders; updating internal tracking mechanism ; resolving and escalating issues as needed.
 - Making recommendations to strategic sourcing initiatives, influencing resource dedication and saving commitments.
- **Worked as a JUNIOR ENGINEER in ANANYA ENGINEERING from AUG-2017- JAN-2020.**
 - Collaborated with internal teams to improve outputs to meet demand and supply requirements, ensuring inventory integrity targets for finished goods.
 - Taken care of GRN, three-way match and payment terms.
 - Producing reports and statistics using computer software.
 - Update production planning worksheets for vendors.

- Worked on Cost reduction using various techniques like negotiation based on quantity, payment terms, logistics, delivery time, alternate source, design-to-cost, pooling of demand etc.
- Developed a short term strategies for the commodity by working towards supplier base optimization after doing analysis on the tail spend and implementing MSP or alternate vendors to source the material and services.
- Contributing to Procurement improvements of the company.
- Guiding business and procurement operations end to end with system and process handling.
- Communicating and collaborating with content management and other stake holders.

RESPONSIBILITIES:

- ☐ Warehouse Management
- ☐ Regular follow-up on logistics & customer feedback.
- ☐ Forecast /Demand Planning
- ☐ Inventory Management
- ☐ Procurement and Distribution Management of PowerTools Accessories
- ☐ Shipment Management
- ☐ Performance analysis of transporter on regular time intervals. Process improvement to ensure optimal distribution strategy.
- ☐ Monitoring monthly KPI's of Warehouses.
- ☐ ECOM Order Management
- ☐ Analyzing the historical data for the improvement of process.

FORECAST / DEMAND PLANNING :

- Generating statistical forecast based past sales history
- S&OP meeting with sales and marketing team discussing about forecast.
- Collect market information like Promotions, Customer events, competitor events, seasonal sales patterns, new launches, phase outs; Non-standard orders.
- Discussion on availability of stocks for current month, forecast alignment with business unit, RBM.

INVENTORY MANAGEMENT :

- Inventory development tracking through ABC Analysis.
- Determining the reasons for increase in stock levels if any and inform to RBM.
- Review of overstock /non-moving and agreement with RBM for liquidation of the same.
- Monitoring of replenishment activity for 8 warehouse network through central distribution centre.
- Follow up with central distribution center for timely dispatches.

SHIPMENT MANAGEMENT :

- Providing greenlight for shipment pickup from origin for freight forwarder.
- Follow up for ETDs and ETAs for the shipments.
- Coordination for import clearance
- Generating e-way bill through e-way bill generation portal.

IT SKILLS :

- EPICORE MATERIAL MANAGEMENT
- SAP BASICS
- MS Office (EXCEL,PPT &WORD)
- RPA in UI path.

EDUCATIONAL PROFILE

- 2017– B.E in MECHANICAL ENGINEERING from CANARA ENGINEERING COLLEGE with 68.3%.
- 2013– P.U.C from ST. ALOYSIUS PU COLLEGE with 82.67%(PCMCs)
- 2011– SSLC from ST.ALOYSIUS HIGH SCHOOL with 87.84%.

PERSONAL INFORMATION:

- Father's Name: Ramesh Puthran
- Date of Birth: 08th April1995
- Gender: Male
- Language Known: English, Hindi, Kannada, Tulu.
- Nationality: Indian
- Hobbies: Playing Badminton, Painting, Solving Mathematics Problems.

DECLARATION:

I hereby declare that the above furnished details are accurate to the best of my knowledge.

Date: 23/11/2021

Karthik Suvarna

