

ANSHAD KUTTASSERI

ACCOUNTANT

Position Sought

Seeking a position in a reputed organization in a challenging environment where in I should be able to challenge myself utilizing my academic as well as professional experience, talents and enthusiasm to achieve mutually beneficial goals.



PERSONAL INFORMATION

Name: ANSHAD KUTTASSERI

Address: S/O.FAKRUDHEEN KUTTASSERI
KUTTASSERI (House)
KURUVA
MAKKARAPARAMBA (POST)
MALAPPURAM (District)
KERALA,INDIA
PIN.676507

Birth Date: 01.07.1992

Gender: MALE

Nationality: INDIAN

Religion: ISLAM

Marital Status: MARRIED

Driving License: 10/11739/2013-INDIA

Qatar Id 29235617208

Passport No N5505857

Current Location SHARJAH
UAE

CONTACT INFORMATION

E-Mail: anshadk007@gmail.com
anshadkt609@gmail.com

Mobile: 0508213056

LANGUAGES

ENGLISH :Write Read and Speak
ARABIC :Write Read and Speak
HINDI :Write Read and Speak
MALAYALAM :Write Read and Speak

WORKING EXPERIENCE

- Organization Name:
- 1. TUBES INDIA** (KERALA,INDIA)
(GI&GP PIPES DISTRIBUTER)
03-FEBRUARY -2020 to 30-OCTOBER-2021
ACCOUNTANT
 - 2. MAKKI GALLERY** (DOHA,QATAR)
(JEWELLERY AND WATCHES)
01-JANUARY-2016 to 31-DECEMBER-2019
ACCOUNTANT
 - 3. A M MOTORS**(KERALA,INDIA)
(MARUTI SUZUKI DEALER)
16-JANUARY -2013 to 30-NOVEMBER-2015
OFFICE ASSISTANT

Position and Responsibilities:

- 1. ACCOUNTS**
 - SALE BILLING
 - PURCHASE BILLING
 - STOCK MAINTAINING
 - TAX MANAGEMENT
- 2. ADMINISTRATION&SALES**
 - OFFICE ADMINISTRATION
 - STAFF SUPERVISION
 - SALES

EDUCATIONAL QUALIFICATION

Organization Name:

COURSE	YEAR	UNIVERSITY/INSTITUTE
PGDIFA (Post Graduate Diploma in Indian & Foreign Accounting)	2012-2013	IPA (Institute of Professional Accounting) An ISO 9001:2008 Certified Institute
BACHELOR DEGREE (B.COM-CO-OPERATION)	2009- 2014	University of Calicut
PLUS TWO (COMMERCE)	2007- 2009	Higher Secondary Board of Examination
SSLC	2006 -2007	Secondary Board of Examination

TECHNICAL QUALIFICATION

	COMPUTER SOFTWARES	Contents	Institute
	MS OFFICE	MS Word, MS Excel & MS Power Point	SSI Kerala,India
	INTERNET OPERATION	Browsing, Email, Updating Software, etc..	SSI Kerala,India
	TALLY	Accounting	IPA Kerala,India
	QUICK BOOKS	Accounting	IPA Kerala,India
	MYOB	Accounting	IPA Kerala,India
	PEACHTREE	Accounting	IPA Kerala,India

I hereby declare that the information furnished above is factual and correct to the best of my knowledge and belief.

Place: SHARJAH UAE

Date: 03-12-2021

ANSHAD KUTTASSERI