



PRINCESS PASCHAL LIVINUS

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Contact:

+ 971562581434

Computer skills

Proficient in Microsoft word,

Power point, Excel, Mailing and Internet

Sales Representative /Customer Service

Summary

A proactive and exceptional sales representative with a sound knowledge of product marketing, connecting prospective client with the right product, convincing client about product. Am a professional with a proven record of exceeding set target. Currently looking for a suitable opportunity.

EDUCATIONAL QUALIFICATION

- B.Sc. (Bachelors of science) in Human Anatomy, Ahmadu Bello University Zaria, Nigeria – 2014
- Senior secondary certificate -2008

Personal skill

Team spirit	Persuasive speaking skill	Good product knowledge
Ability to communicate clearly	Pay good attention to detail	Ability to work in all condition
friendly	Self-control	Patience

Professional experience

Company name; Royal falcon security services LLC .

Designation; lady guard cum customer service

Client: Abudhabi national hotel compass

Date: august 2018- till date

Responsibilities

- Managing client property on their behalf
- Serve as middle man between client and it staff
- Proper Documentation of query, complain and timely reporting to management.
- Conducting weekly inventory and meeting on behalf of client
- Proper book keeping and documentation
- Taking and making calls on behalf of client

Company name: Parossy pharmaceutical (2015- 2018)

Designation: sales representative/ customer service.

Responsible for selling and promoting company product within a mapped out Region.

- Introducing New and existing product to client
- Scheduling appointment with client
- Analysing client needs and presenting the right solution
- Conducting seminars and presentation, answering client questions.
- Sound knowledge about each product, explaining to client how product works
- Closing transaction with client
- Preparing sales order and receipt

Company name: DMT STRATEGIC SOLUTIONS (JUNE 2014- AUGUST 2015)

Designation: Sales representative

- Following up prospective client in a professional manner
- Good product knowledge and presentation
- Listening and responding to client need
- Preparing detailed report about transaction