

JOANNE NOTHANDO S KAMBALATA

A focused and motivated Peace and Governance graduate looking forward to playing a vital role in development and adding significant value to your organisation. A hard-working individual, demonstrating drive, enthusiasm, and initiative, with the ability to work well under pressure, consistently delivering quickly and accurately and able to prioritise to ensure deadlines are met whilst managing high standard of analysis and insight. I am accustomed to writing reports and presenting. Always eager to learn and acquire more knowledge. I can work in teams and individually through experience gained working as a Delivery Driver, Sales Consultant Assistant and Researcher. I am willing to relocate. My availability is immediate.



PERSONAL

- Name**
Joanne Nothando S Kambalata
- Address**
18041 Mkwayi Street Govan Mbeki,
Ezinyoka, Eastern Cape
6059 Gqeberha
- Phone number**
063 527 4199
- Email**
jnskambalata@gmail.com
- Date of birth**
28-01-1995
- Place of birth**
Harare
- Gender**
Female
- Nationality**
Zimbabwean
- Marital status**
Single
- Driving licence**
A
- LinkedIn**
Joanne Kambalata

INTERESTS

- Reading and Research

LANGUAGES

- English ★★★★★
- Spanish ★
- Shona ★★★★★



EDUCATION AND QUALIFICATIONS

- Aug 2015 - Jun 2019** **Bachelor of Science Honours Degree in Peace and Governance**
[Bindura University of Science Education, Bindura](#)
A degree that teaches one aspects of leadership, the community, civil society, in politics, the importance of international law and international relations as well as how peace and development cannot be separated
- Jan 2013 - Feb 2013** **International Computer Drivers License Certificate**
[Speciss College, Harare](#)
The operations of a computer as a communication, data entry, saver, entertainment and research tool. MS Word, MS Excel, MS Power Point, E-Views, photoshop and basic web design



WORK EXPERIENCE

- Jul 2019 - Dec 2019** **Human Resources Assistant**
[Recris Logistics, Harare](#)
A transport And logistics company where learnt the importance of human capital analysis and risk management assessments. My experience also include
 - supervision,
 - file management
 - recruitment
 - human capital management
 - report writing
 - writing minutes
 - document management
- Apr 2021 - Aug 2021** **Research and Marking assessment**
[Rubicon Consultancy, Port Elizabeth](#)
A consultancy company that provided boarder security reseach. It also gave me the opportunity of being an assistant to the cheif researcer wjowas also a Bachelor of Border Management Degree (Customs) lecturer. My responsibilities included
 - Marking assignments
 - Research
 - Data Collection
 - Data Analysis
 - Data Presentation
 - Editing
 - Coming up with skim
 - Constructing work plan
 - Proof reading

Jan 2022 - Jul 2022

Food Delivery driver

Sushi2you, Port Elizabeth

Currently working as a code A (motorbike) delivery driver at Sushi2you restaurant

Duties include but not limited to

- Delivering food
- Providing Excellent customer service
- In shop customer attendance
- General Admin Work
- Housekeeping

I also have 6 months experience working for Mr Delivery as a food Delivery driver



REFERENCES



Recris Logistics

Ritha Gasva

+263783186962

recrislogistics@gmail.com



Rubicon Consultancy

Letchmee Naidoo

+2782465 0152

Letchmeenaido@gmail.com



Sushi2you

Wayne

0780780389

www.sushi2you.co.za/contact



SKILLS

Computer Savvy



Social media curator and accountant management



Facilitating and emergency programming



Risk and change management



Field Officer and Peace Practitioner



Hard Working and fast learner



Great communication skills and team player



PUBLICATIONS

1. Revenge Pornography and Cyberbullying in Tertiary Education Institutions in Zimbabwean: Unpacking the Psychological effects.

Published on International Journal of Arts, Humanities and Social Studies

2. Youth Traits and Behavior in Political base violence.

Published on the Global Journal of Human Science : Political Science