

## **PERSONAL PROFILE**



### **MUHAMMAD AWAIS**

Gender: Male

Nationality: Pakistani

Phone: +971-50-2751027

Email: [sardar-awais@hotmail.com](mailto:sardar-awais@hotmail.com)

### **PASSPORT DETAILS**

Passport No: AU1696672

Date of issue: 08-06-2021

Date of expiry: 08-06-2031

Visa Status: Freelance

### **DRIVING LICENSE**

UAE Driving License: Valid

### **EDUCATION**

BISE-Mirpur AJK – H.S.S.C

### **PROFESSIONAL COURSES**

Professional Computer Course

Graphic Designing

Technical Analysis Mastery

(Stock Trading, Forex, Investing)

### **LANGUAGES KNOWN**

English

Urdu

Hindi

### **PERSONAL ACTIVITIES**

Internet Surfing

Playing Cricket

Reading Books

## **CAREER OBJECTIVES**

Versatile professional with a broad range of experience in customer service, hospitality, and operations. Seeking a dynamic role to leverage my skills in enhancing efficiency and delivering exceptional service. Committed to contributing to team success and organizational growth.

### **SKILL HIGHLIGHTS**

- Strong customer services skills
- Efficient and well behaved person
- Fast adaptive learner with excellent power to learn
- Very Energetic result oriented & organized
- Strong communications skills
- Flexibility and availability
- Maintain quality services
- Strong interpersonal skills
- Effective working both independently as a team member
- Highly motivated and ambitious
- Hospitality experience
- Conflict resolution
- Technical proficiency
- Time Management

### **EXPERIENCE**

#### **25 AUG 2022 - 16 SEP 2024**

Organization : Beytie.com Vacation Homes

Designation : Guest Relations Executive

#### **01 JUNE 2020 - 05 AUG 2022**

Organization : DAMAC Properties

Designation : Front Desk Receptionist

#### **02 YEARS**

Organization : Transguard Group Dubai UAE

Site : Dubai International Airport

Designation : Customer Service agent

#### **04 YEARS**

Organization : Butt Enterprises Pvt Ltd. Pakistan

Designation : Customer Service Representative

**References will be furnished on demand.**

**MUHAMMAD AWAIS**