

Khaled Falhoot

TEL: +971 58 206 9897

E-mail: khaledfalhoot26@gmail.com

UAE. Dubai. Ajman



Job objective:

To seek a challenging position in professional organization where I can get an opportunity for my career growth using my skills and acquired experience.

Education:

2007 Bachelor in English language – Damascus University

2011 Diploma in management sciences - Damascus University

Experience:

Voice Over producer and Radio Broadcast (2020- 2022)

An Editor: Tishreen newspaper (Damascus) (2012 - 2022)
Political News, and for cultural, translating, and local fields.

An Editor: Al Thawra newspaper. Cultural and local news. (Damascus) (2007- 2011)

An Editor: Private newspaper (Damascus) (2007 – 2009)
Many other Syrian, Arabic newspapers and electronic Sites. (2008 – 2018)

An Editor: Syria Times Electronic Newspaper –English publishing (2007 – 2012)

Public Relations Office: coordinating media relations, conferences. Activities managing Supervising

An Employer: **Al wahda Institution for press. (Damascus) (2005 - 2007)**
Working in printing, marketing and Distributing jobs.
Archives and News observation jobs.

Manager for Private newspaper office branch - Sweida city (2007 – 2012).

Certificates: **Training Courses:**

- **Voice Over tasks –Media development Skills International Center (2022)**
- **Basics of media Appearance- Media development Skills International Center (2022)**
- **Media editing Art – Syrian Union Journalist – 2018**
- **Basics Editing Journalists Articles -Union of Palestinian Writers and journalists (2008)**
- **English language grammars – Higher institute Damascus University (2009)**

Personal Competencies

- Team player, Positive attitude and goal oriented
- Flexible, and Adaptive to changes
- Hard working and able to work under pressure
- Proactive and able to work on own initiative
- Self-motivated and able to work under minimum supervising
- Strong sense of responsibility

- **Wide computer knowledge and skills.**
- **Languages: Arabic & English**

Personal information:

- **Visa Status** : Residence visa
- **Date of birth** : 10 – 10 – 1981
- **Gender** : Male
- **Nationality** : Syrian
- **Marital status** : Married