



## About me

Creative deadline-driven editor & translator offering diversified and adaptive writing techniques to support numerous media formats and marketing objectives in both **languages: English & Arabic.**

Specializing in communications, content creation, Digital Media, media production, books & publications, & marketing.

Skilled professional ready to bring 15 years of experience and leadership abilities toward a dynamic new role.



## Education

### Masters in Digital Media

Midocean University | 2024-2025

### Bachelor Degree in MIS

Abu Dhabi University | 2007-2011



## Publications

I write and publish articles and short stories across print and digital platforms, with **three published books** to my name: a poetry collection, a short story compilation, and a novel.

I have also contributed to multiple collaborative book projects with other authors



## Strengths

Short Stories | Articles | Researches  
Poetry | Novels | Reports | Interviews  
Proofreading | Translating



## Personal Details

DOB: 1989

Visa: Golden

Nationality: Jordan

Living in UAE: 25Y

Driving License: Yes

Marital status: Married



## References

**Recommendation Letters  
Experience Certificates**

Available Upon Request

# Lamees Nabil

Communications Specialist | Award Winning Author | Editor & Translator

**Golden Visa holder creative people in the Fields of culture & art**



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## Working Experience



### Ministry of Health | Emirates Health Services

Communications Specialist | Digital Content  
01/2020 - 08/2023

- Draft, edit and manage content aligned with established guidelines.
- Translate website content from English to Arabic & vice versa, proofread and edit content related to websites, smart applications and social media platforms.
- Manage digital platforms: websites, social media accounts, smart applications.
- Develop effective corporate communications & marketing strategies.
- Manage internal communications (memos, newsletters, minutes of meeting, guidelines.. etc.)
- Manage external communications ( policies, community management..)
- Organize & present training courses in media & marketing
- UX reports, UN standards, PMO evaluation, TDRA guidelines, Awards and achievements.
- Support Head of Dept in all communications & administration tasks.
- Responding to media inquiries and requests.



### Orient Planet Group

Senior Editor & Communications | Digital Media Account Manager  
04/2016 - 08/2019

Manage governmental clients' digital accounts and content including:

Ministry of Economy | Ministry of Health & Prevention

Telecommunications Regulatory Authority

Dewa | Etihad Esco | Sharjah Youth Centers

Other Accounts: Arabia CSR Network | UAE Banks Federation

## Additional Editorial Experience



### Tech 4 All | Marasi Magazine | Finance & Business Magazine

Senior Editor | Communications Specialist  
02/2014 - 08/2016

## Administration Experience



**ADU | ADWEA | Emirates College | Bouz Allen Hamilton |  
Business House | Lockheed Martin**

Temporary positions during study period  
01/2009 - 12/2011