

CONTACT

DEBORAH OLUFUNBI

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☎ 0586558227

📍 Sharjah, near Sahara centre. UAE



PERSONAL DETAILS

- Date of Birth : 04/08/1995
- Marital Status : Single
- Visa status : Residence visa

OBJECTIVE

To utilize my technical skills and provide a professional service to customers by applying and honing my knowledge and working in a challenging and motivating working environment.

EDUCATION

2021

- **Redeemers college**
Discipleship certificate
Credit

2019

- **National youth service corps**
NYSC
Credit

2020

- **Management consulting**
Nigerian institute of management

2018

- **HND. Animal production and technology**
Federal College of Animal Health and Production, Nigeria
2nd class Upper credit

2015

- **ND. Agricultural technology**
College of agriculture, Nigeria
2nd class Upper credit

2012

- **NECO**
Funmilayo College, Ibadan, Nigeria
Credit

EXPERIENCE

2021 - Present

- **Gulf Inn Hotel , Deira , Dubai**

Waitress

- Greeted and welcomed guest
- Offered menu and wine list to the customers
- Helped in the kitchen if needs requires
- Assisted in stocking linen, glass and food items for services
- Cleared and arranged tables according to my supervisor instruction

2020 - 2021

- **Omeg Travels and Tours, Sharjah**

Customer service representative

- Welcomed customers and directing them to the appropriate office
- Informed customers about new and existing products
- Resolved customers complaints
- Responded promptly to customers inquires
- Ensured customers satisfaction and provided professional support

2017 - 2020

- **Alheri Inn hotels and decoraton, Nigeria**

Ballon décor artiste

- Created decoration, design and arch with the use of balloon
- Inspected event halls and field to suggest the design and decoration that best fit
- Helped to inflate ballon for decorating and designing purpose
- Recommended the types of balloon to be used for event

2015 - 2017

- **PG Cakes and Events, Nigeria**

Event planner

- Organised and managed every aspects of indoor and outdoor events
- Prepared event budgets and processed invoice
- Baked and designed cakes according to client's specification
- Organised suppliers, caterers , staffs and entertainment
- Submitted post event reports on the effectiveness of each event

SKILLS

- Time management
- Complaints resolution
- Problem solving
- Communication
- MS (word, excel , power point)

INTERESTS

- Tutoring
- Social duties
- Cake baking and decorating