

Anjali Mishra

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Summary

Detail-oriented and dynamic professional with 8.5+ years of total experience with 6.5 years in Operations Risk Management (SOX & ITGC).

Leading the Internal Auditing function for India.

Involved in Risk Assessment, Process mapping, Business & Financial Control.

Drove innovative compliance management activities for the team for overall operational & financial control.

Delivered Adequate knowledge & Process Improvisation to achieve SLAs at Global levels for consecutive years.

Experience



SOX and Internal Controls Management

Huawei Consumer Business Group

Oct 2018 - Present (2 years 3 months +)

- Determined financial and operational audit areas, providing most economical and efficient use of audit resources.
- Managed a team of 10-12 reps to deliver monthly business targets.
- Reviewed audit and monitoring reports related to consumer and client activities.
- Provided administrative support to senior analysts and department professionals.
- Assisting in month end closing and preparation of Financials.
- Coordinating in conduct of Statutory Audit of the company and all the subsidiaries.
- Reviewed contracts financially impacting company.



Senior Audit Analyst

Samsung India Electronic Private Limited

Mar 2016 - Oct 2018 (2 years 8 months)

- Review corporate policies and procedures according to regulatory requirements.
- Conceptualized SOPs & System checks for the Vendors, Dealers & Suppliers.
- Led Budgeting & Cash Flow Analysis for overall Financial compliance adherence.
- Handled Invoicing & Accounts Payable/Receivable based audit.
- Prepare Local and Global MIS for distribution to management.
- Provide assistance to internal and external auditors.
- Ability to enhance effectiveness of the client's ORM system analysis



Senior Process Associate(Customer Service Operations)

Barclays

Aug 2012 - Mar 2016 (3 years 8 months)

- Recruited, trained and mentored junior financial and support staff to generate ideas, share knowledge and commit to building successful company.
- Delivered strategy advisement and corporate financing to clients.
- Performed due diligence and valuation processes.

- Worked on ERP & CRM to promptly acknowledge and enter orders with complete accuracy within 24 hours of receipt.
- Monitored the emails and calls of customer representatives.
- Increased credibility and client awareness by developing technical/non-technical marketing collateral and presentations, public relations campaigns, articles and newsletters.
- Working with the team and providing continuous insights on the process/techniques

Education



MEERUT INSTITUTE OF ENGINEERING AND TECHNOLOGY, MEERUT

Bachelor of Technology - BTech, Electronics & Instrumentation Technology

2007 - 2011

Licenses & Certifications



Cyber Risk Management - Huawei Consumer Business Group

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Skills

Strategy • Financial Analysis • Business Intelligence (BI) • Vendor Management • SAP Implementation
• Analytical Skills • Business Analysis • Budget Monitoring • Internal Audit • Accounts Payable

Honors & Awards



Employee of the Month - Huawei

Jan 2019

Awarded for 3 Cosecutive Months