

**Address**

Albarshaa , Dubai

Contact

971554580394

eltawelabdelrahman@gmail.com

Date of Birth

October 30, 1993

PROFILE

A dynamic and energetic individual who is polished and professional in both appearance, personal interaction, and all communications, has the ability to combine technical knowledge with sales skills to act as a primary contact for product demonstrations, client needs assessments and the development of technical specifications

EDUCATION

University of Alexandria , Egypt

B.Sc of electrical power engineering and machines with grade Good GPA

SKILLS

- ✓ Excellent verbal and written communication skills, organised at Multitasking and scheduling
- ✓ results-driven professional whose mission is to increase your company's profitability and productivity.
- ✓ Highly skilled in conceptualizing and implementing innovative digital marketing initiatives to boost market impact and expansion
- ✓ Fast typing and computer competences, The ability to work independently as well as in a team.
- ✓ Attention to details and accuracy, Confidentiality and integrity.
- ✓ Good management analytical and problem-solving skills, Plus leadership qualifications.

LANGUAGES

Arabic - Native

English - Excellent

French - Beginner

ABDELRAHMAN H. ELTAWEL

Engineer with Marketing and Sales background plus customer centric approaches

EXPERIENCE

May 2016 - November 2017

customer service and satisfaction

Globe engineering electro-mechanical

Delivers an excellent customer experience, helping customers choose the right product and services through mails or in meetings for their requirements, Conducts problem solving and troubleshooting Provides technical help to colleagues

December 2017 - September 2018

sales executive

Almaza autotrader

applied ways to increase sales of client products and services, Worked with clients to determine realistic marketing budgets, Managed customer relations efforts for each client, Identified traditional online and social advertising and marketing opportunities, Developed and implemented strategic marketing plans and tracked results.

11.2018 - 04.2019

administrative assistant

AKH company , Dubai

Developed and maintained company's filing systems and records , Managed employee personal records, write corrective action documents for store , Monitored payroll and communicated information to management team , Generated weekly reports for management team, communicated information to district staff , Assists with the processing of various correspondence and notifications Operates a variety of office equipment, such as a multi-line telephone system, CCTV system , and computer Performs filing and record , keeping Data Entry into system Assists with administrative support including wage verification.

SOFTWARE SKILLS

Microsoft Office - Excellent

Social media platforms - Excellent

Data entry skill - Good

Autodesk AutoCAD - Excellent