

Muhammad Omer Khan

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DOB: 06-01-1985 | Visa Status: Residence

Current Location: Dubai, UAE | Nationality - Pakistani

Passport No: QS 4118622 | Valid UAE Driving License



Career Summary

Finance Professional with 11 years' experience with premier organizations across UAE with the below demonstrated skill sets

FX Risk Management
FX Market Analysis
FX Specialist
Fund Transfer Specialist

Cash Management
Cash Forecasting
Customer Conflict / Issue Resolution
Customer Relationship Management

Work Experience

Treasury Dealer

May 2012 – Present

Al Ansari Exchange, Dubai, UAE

- Maintained liquidity and increased profitability within the authorized limits of FX Desk.
- Monitored, analyzed FX market and economic data over the Thomson Reuters platform.
- Anticipated market movements to minimize trade losses and secured best pricing.
- Minimized foreign exchange risk by ensuring FX transactions are covered immediately.
- Performed daily cash management activities and ensured accurate timely cash position and payment processing.
- Responsible for fund transfers and FX Risk management.
- Conducted Trading within approved guidelines with counter party banks to negotiate deals on best execution.

Customer Service Executive

Mar 2011 – April 2012

Al Ansari Exchange, Dubai, UAE

- Achieved high standards of customer satisfaction.
- Resolved staff and customer queries and complaints in a prompt, professional and timely manner.
- Handled all customer queries related to International worldwide transfers of all products & services.
- Retained customers by attending to transaction related issues in minimal time and ensuring they are error free.
- Assisted customers with little or no supervision.
- Met all customer needs and staff requirements related to transactions.

Customer Relationship Officer

Sep 2008 - May 2010

Telenor, Pakistan

- Managed a team of 10 and achieved goals by complying strictly with company policies, plans and strategies.
- Managed team objectives through team work & active involvement in team-building and motivational exercises.
- Maintained and updated complete knowledge and compliance of Customer Relations Department processes routines and procedures along with products/offers being introduced in the department.
- Familiarized the team with customer needs, specifications, design targets, development process, design standards, techniques and tools to support task performance.

Academic Qualifications

Master of Business Administration (Finance)

2008

Preston University – Kohat, Pakistan

Bachelor of Business Administration

2006

Preston University – Kohat, Pakistan

IT Skills

- Proficient in use of MS Office Suite
- Well versed with CRM System

Language Skills

English - Fluent

Urdu - Native