

# Curriculum vitae



**SAGAR.S**



## OBJECTIVE

Seeking a suitable position in Accounts & Finance with a reputed Organization, where my education and experience can contribute to the enrichment of myself and growth of the organization



## EXPERIENCE

### Mubarak Paints

2020 - May 2022

#### Accountant

Preparation books of accounts and its finalization.  
Maintain Cash and accurately record cash transactions  
Prepare Income Statement and Balance Sheet  
Preparation of cash flow and fund flow statements  
Preparation of projected and provisional Balance sheets  
Payroll preparation and Accounting  
Preparation of Purchase and Sales registers  
Bank reconciliation statements

### M/s Accounts India,Ernakulam

January 2019 - February 2020

#### Accountant

Preparation of projected and provisional Balance sheets Payroll preparation and Accounting  
Preparation of Purchase and Sales registers  
Bank reconciliation statements  
Maintaining Books of Accounts

## References

P.V. Paulose (Administrator)  
M/s Accounts India, Ernakulam, PH +91 944 78 40 464



## EDUCATION

### AISECT UNIVERSITY

2019

B.COM COMMERCE  
First Division.

### NATIONAL INSTITUTE OF OPEN SCHOOL

2013

Higher secondary  
Computer application  
C Grade



## CONTACT



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Mohammed bin Zayed city  
villa 9 Zone 20 Abu Dhabi



## SKILLS

Finalization of Accounts  
Taxation & Payroll  
Manual & Computerized  
Accounting  
Receivables & Payables  
Inventory Management.



## LANGUAGE

English  
Hindi  
Malayalam  
Tamil



## PERSONAL DETAILS

Date of Birth : 10/10/1994

Marital Status : Single

Nationality : Indian

Passport No : S0066072  
Date of issue : 28/03/2018  
Date of Expiry: 27/03/2028  
Place of Issue: Trivandrum