

Curriculum vitae



SAGAR.S

OBJECTIVE

Seeking a suitable position in Accounts & Finance with a reputed Organization, where my education and experience can contribute to the enrichment of myself and growth of the organization

EXPERIENCE

Mubarak Paints

2020 - May 2022

Accountant

Preparation books of accounts and its finalization.
Maintain Cash and accurately record cash transactions
Prepare Income Statement and Balance Sheet
Preparation of cash flow and fund flow statements
Preparation of projected and provisional Balance sheets
Payroll preparation and Accounting
Preparation of Purchase and Sales registers
Bank reconciliation statements

M/s Accounts India,Ernakulam

January 2019 - February 2020

Accountant

Preparation of projected and provisional Balance sheets Payroll preparation and Accounting
Preparation of Purchase and Sales registers
Bank reconciliation statements
Maintaining Books of Accounts

References

P.V. Paulose (Administrator)
M/s Accounts India, Ernakulam, PH +91 944 78 40 464

EDUCATION

AISECT UNIVERSITY

2019

B.COM COMMERCE
First Division.

NATIONAL INSTITUTE OF OPEN SCHOOL

2013

Higher secondary
Computer application
C Grade

CONTACT

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Mohammed bin Zayed city
villa 9 Zone 20 Abu Dhabi

SKILLS

Finalization of Accounts
Taxation & Payroll
Manual & Computerized
Accounting
Receivables & Payables
Inventory Management.

LANGUAGE

English
Hindi
Malayalam
Tamil

PERSONAL DETAILS

Date of Birth : 10/10/1994

Marital Status : Single

Nationality : Indian

Passport No : S0066072

Date of issue : 28/03/2018

Date of Expiry: 27/03/2028

Place of Issue: Trivandrum