



MOHIUDDIN QURESHI

SENIOR FINANCE PROFESSIONAL

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 Flat 515, 22 Al Maktoum Rd - Deira -
Riggat Al Buteen - Dubai, UAE

RELEVANT SKILLS

- SAP ERP Business One
- VAT Expertise for GCC
- Microsoft Power BI
- QuickBooks
- Tally ERP 9
- Microsoft Excel

PROFILE STATEMENT

A Finance and Management Professional with over 10 years of International Working Experience in Corporate Finance, Accounting, Financial Modelling, Procurement & Logistics.

I possess expertise in Bookkeeping, Preparing Financial Statements, Financial Analysis, Real Estate Accounting and Financial Reporting.

I have prepared Books of Accounts for different sectors such as Banks, Construction Companies, Real State clients, shopping malls and Retail Outlets.

WORK EXPERIENCE



Chief Accountant

Bokhwa Group WLL, Kingdom of Bahrain

June 2013 to September 2020 (7 years, 4 months)

- Receivables & Payables Management
- Cash Flow forecasting
- Calculation of VAT and Submission
- Lease Payment Schedules for shopping malls
- Bank OD Facility Management
- Progressive Invoicing for Construction projects as per IFRS
- Rental Reports for Residential projects
- Lease Agreements for Commercial Shops
- SAP Monthly Financial Reporting
- Financial Planning & Budgeting
- Manage LCs for Imports from China
- Leave Pay, Indemnity and Insurance



Real Estates Manager

Qurtuba Builders & Developers, Karachi Pakistan

November 2020 to October 2022 (2 years)

- Briefing Project details to the Clients
- Customer Payment Schedules
- Monthly Bank Collection Reports
- Preparation of Lease Agreements
- Accounts Receivables and Payables
- Monthly Payroll for the Company
- Worker's Overtime and deductions

AWARDS & CERTIFICATES

- Present Hand on Experience ERP SAP Business One Accounting Software.
- Executive VAT course Affiliated with Lancaster University, UK 2019.
- Certificate course on Making Reports & Presentations from ICAP.
- Certificate course on "MS-Office i.e., WORD, EXCEL, POWER POINT".
- Certificate on "Speed and Accuracy at Work" from Bridge Institute Bahrain.
- Awarded Employee of the year in 2015 by Bahrain Government through Bahrain Labor Union Federation.
- Awarded Employee Appreciation Certificate by Saar Mall Bahrain in 2017, 2018 and 2020 for Excellency in the field of Accounts and Finance.
- Business Letter and Report Writing.

PERSONAL INFORMATION

Date of Birth: May 19, 1985

Nationality: Pakistan

Driving License: Yes (Bahrain)

Marital Status: Married

Total Experience: More than 10 Years



Finance Manager

BE360 Media Advertisement Agency, Karachi Pakistan

March 2010 to January 2013 (2 years)

- Project base costing & budgeting
- Customer Payment Schedules
- Bank Reconciliation Reports
- Vendors & Suppliers Management
- Income Statement and Balance sheet



Management Trainee Officer

Allied Bank Limited, Karachi Pakistan

May 2008 to Feb 2010 (2 years)

- Customer Account Openings
- Inward and Outward Clearing
- Customer Loans Financing
- Deposit Mobilization
- Cheques Authorization and Day End Closings

EDUCATION HISTORY



Master of Business Administration

Institution: University of Karachi

Year of Graduation: 2008 (Distinction)

- Financial Accounting
- Business Economics
- Financial Management
- Banking Operations
- Analysis of Financial Statements



Bachelors of Commerce

Institution: University of Karachi

Year of Graduation: 2005

- Financial Accounting
- Cost Accounting
- Business Management
- Taxation



Chartered Accountancy CA- Intermediate

Institution: ICAP Pakistan

Year of Graduation: 2004

- Advance Financial Accounting
- Business & Corporate Law
- Taxation (Individual & Corporate)
- Cost Accounting
- Business Communication
- Auditing & Assurance

REFERENCES



Esmahan Hassan Bokhowa

Finance Director

Bokhowa Group WLL, Bahrain

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Muhammad Zohaib

Manager Accounting & Advisory Services

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Abdul Qadeer Ahsan

Financial Controller

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