

# **MOHAMED MAHFOUZ MOHAMMED**

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**Mobile Number:** 056-5803025  
**VISA STATUS:** RESIDENCE VISA



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## **PROFILE SUMMARY**

To contribute the best of myself at every step of organizational, resulting in the holistic development of self & my coveted work place, all with due respect to my organizational & personal integrity. Always looking forward to the most unconventional challenging assignments and spearheads the same to success.

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## **SKILLS AND CAPABILITIES**

- Successful customer service / administration responsibilities with a specialization in the services sector
  - Competent with the Microsoft suite of applications.
  - Proven ability to budget time, performing under stress, following instructions, adapt quickly to change, and follow through on assignments.
  - Possess strong interpersonal, communication, and organizational skills, along with excellent people management skills and interact well with staff and management at all levels.
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## **CAREER PROFILE**

### **Carrefour Abu Dhabi, UAE** *Sales Representative*

2017 – Present

- Listening to customer requirements and presenting appropriately to make a sale
- Maintaining and developing relationships with existing customers in person
- Negotiating the terms of an agreement and closing sales
- Representing their company at trade exhibitions, events and demonstrations
- Supply management with reports on customer needs, problems, interests, competitive activities, and potential for new products and services.
- Recommends changes in products, service, and policy by evaluating results and competitive developments.
- Resolves customer complaints by investigating problems; developing solutions; preparing reports; making recommendations to management.
- Provides historical records by maintaining records on area and customer sales.

### **Ministry of Finance, Kuwait** *Administrative officer*

2015 – 2016

### **Ministry of Finance, Kuwait** *Data entry*

2014 – 2015

**Al Twaik International services, Kuwait**  
*Security officer*

2011 – 2014

**El Menia Court, Egypt**  
*Lawyer*

2010 – 2011

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**Qualifications:**

- Present, promote and sell products/services using solid arguments to existing and prospective customers
- Perform cost-benefit and needs analysis of existing/potential customers to meet their needs
- Establish, develop and maintain positive business and customer relationships
- Reach out to customer leads through cold calling
- Expedite the resolution of customer problems and complaints to maximize satisfaction
- Achieve agreed upon sales targets and outcomes within schedule
- Coordinate sales effort with team members and other departments
- Analyze the territory/market's potential, track sales and status reports
- Supply management with reports on customer needs, problems, interests, competitive activities, and potential for new products and services.
- Keep abreast of best practices and promotional trends

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**EDUCATION:**

**Bachelor of law, Beni Sewaif University (Egypt) Faculty of law 2006**

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**PERSONAL PROFILE**

Birth date : June, 1983  
Civil Status : Married

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**Languages**

Arabic (Native Language)  
English (Very Good)

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*I hereby certify that the above information is true and correct to the best of my knowledge and belief. I assure that I will be in-charge in my responsibilities to the outmost satisfaction of my superior if given an opportunity to serve in your organization.*

**Mohamed. Kassim**  
Applicant