

MOHAMMAD SAJJAD

Bu Hail, Dubai, UAE

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Email: sajjadcmd@gmail.com



Asst. Manager Planning / Procurement (Mechanical Construction)

With 9+ years of gratifying experience in **Oil & Gas Construction, Maintenance & Operation Department**

➤ Dynamic, diligent & result-oriented **BE (Mechanical Engineering)** professional offering demonstrated potentials in the field of Construction, Maintenance & Operation across the domain of Process Industry. Recently worked in **LNG Import Terminal Project, Mina Al Zour, Kuwait** as **Asst. Manager - Planning / Procurement** for **Woongnam Engineering & Construction Company (South Korea)**.

PROFESSIONAL EXPERIENCE

Woongnam Engineering & Construction Company (EPC Contractor - South Korea), Kuwait.

Project: LNG Import Terminal Project, Mina Al Zour, Kuwait

Client: KIPIC, Kuwait

Asst. Manager - Planning / Procurement

DEC 2017- FEB 2020

- General Project Engineering activities
- Co-ordinate with various departments like Engineering, Procurement, Construction & Quality.
- Monitoring and tracking project progress, and writing up reports.
- Email and phone correspondence, Schedule and coordinate meetings.
- Administer schedule and baseline changes through logs and registers.
- Co-ordinate with Third Party Certification Company for the inspection of the tools & Equipment & scheduling the inspection.
- Monitor actual work progress against planned progress and reporting to the Planning Manager & Construction Manager.
- Vendor Management, Labor Resource Planning and Material Resource planning.
- Raise the material indent, follow up to the purchase department and get the on-time delivery for execution.
- Ensuring that all procured items meet the required quality standards and specifications.
- Managing daily purchasing activities, supervising staffs and allocating tasks.
- Maintain updated records of purchased products, delivery information and invoices.
- Compare and evaluate offers from suppliers, Negotiate contract terms of the agreement, payment terms, and pricing
- Prepare reports on purchases, including cost analyses.
- Mobilization & Demobilization of Light & heavy Equipment.
- Managing the maintenance of equipments & machineries.
- International Freight coordination & Shipping documentation.
- Performs in other duties & responsibilities as may be assigned from time to time.

GS Engineering & Construction (EPC - Contractor, South Korea), Kuwait

Project: Wara Pressure Maintenance Project, Burgan Oil Field, Ahmadi

Client: Kuwait Oil Company

Engineer Mechanical (Construction)

JAN 2015- MAY 2017

- General Project Engineering activities

- Develops procedures relating to operations, design and maintenance.
- Ensures safe, reliable and environmentally responsible operations
- Making use of industry/company codes and standards
- Managing the maintenance and repair of existing equipment
- Coordinated workflow within the engineering team, executed mechanical engineering scope, reviewed mechanical drawing content, reinforced and promoted quality and safety standards, interfaced with client and vendor engineering staff of projects.
- Developed isometrics and BOM, prepared piping hydrotest packages
- Responsible for quality standards, implementing firm quality control systems to enhance quality of job and reduce rejection level, through continuous up gradation of standards and ensuring adherence to quality standards.

Italcementi (Hilal Cement Company) Kuwait.

Italcementi operates in Kuwait through Hilal Cement Company, a Group subsidiary since August 2007, listed on the Kuwait City stock exchange. Hilal Cement is the third largest player in the cement business and manages two cement import terminals in southern Kuwait.

The Company owns and operates one of the largest Floating Terminals in the world. It carries Kuwait flag and is classed with Lloyds.

It has also built and successfully commissioned a Cement Land Terminal equipped with the latest technology available for handling cement.

Engineer Maintenance & Operation

MAR 2013- NOV 2014

- Managing the functions of preventive/predictive/breakdown maintenance of process machines to reduce downtime to minimum.
- Conduct regular inspections to prevent accidents and adhere to safety norms
- Administer and resolve all technical maintenance issues.
- Maintain an efficient and safe working environment for all employees.
- Collaborate with various departments to maintain mechanical integrity of all plant programs.
- Design all preventive maintenance program by discussing with the concerned personnels
- Evaluate all production activities and prepare reports for all activities and inspect all associate plant machines and equipments.
- Analyze all equipment requirements and assist in requisition of all tools and equipments.
- Resolve all maintenance issues and recommend improvements to same if required.
- Maintain and review everyday logs and assist to resolve all issues and provide support to all engineering activities
- Validate all systems and prepare required documents for all installation process.
- Provide an efficient interface with all automation and validation processes and provide training to all technicians

Al Mesk Group Kuwait,

AL MESK GROUP is one of the reputed company in Kuwait. activated in the field of Electro-Mechanical & Maintenance Works. Al Mesk, which is a leading business house having wide business interest in Kuwait, as it is popularly known in the Mechanical & Electrical construction sector, provides complete, collaborative, end-to-end solutions, infusing life into new buildings and sustaining life in existing ones.

Nearly two decades of operations in Kuwait market, Al Mesk MEP has rapidly expanded and grown from strength to strength, delivering exceptional performance and earned a reputation as a highly dependable Specialist MEP Contractor in Kuwait. We also offer our clients high performance facility operation that improves productivity; reduce energy consumption & operating costs there by providing long-term value.

Engineer Maintenance

OCT 2012 – FEB 2013

- Responsible in handling mechanical problems or issues at a building, work site or other location.
- Generally responsible for implementations and monitoring of all mechanical related works at site.
- Prepares and assigns the resources such as manpower, materials, consumables, equipments, tools etc. required for all electrical and related works prior to execution
- Plans the execution of all mechanical related works and coordinates the works to electrical and civil groups.
- Submits site daily reports, inspection requests, estimates and all applicable monitoring reports on regular basis or as required.
- Manages directly and provide engineering and technical supports to all the mechanical work groups at site.
- Ensures that all works done are in accordance with the approved construction drawings, contract documents, project specifications.
- Ensure that all site works are done according to all quality standards.
- Prepare regular progress reports.
- Performs other work as required to include assisting other departments.
- Performs other related duties as may be required by the project engineer and facilities supervisor.

DEHU ENGINEERING (INDIA) PVT.LTD PUNE

Sep2010 –May 2012

Production Engineer

- Supervised entire shop floor functioning and designed production and quality parameters in regular consultation with manager.
- Internal Inspection & Quality control, Preparation of all documents related to the same.
- Exposure to basic production activities viz. fabrication, machining, assembly of total Project.
- Co-ordination with vendors& Customers.
- Daily manpower planning and deploying of work for efficient utilization.
- Ensure the flow of materials for smooth functioning of production.
- Generating manufacturing drawings from customer design using CADD.

ACADEMIC PROFILE

- B E Mechanical Engineering in 2010 with 62 % (VTU – Belgaum)
- HSE in 2006 with 66.5% (HSE- Kerala Govt)
- SSLC in 2004 with 65 % (CBSE- New Delhi)
- Computer Skills: MS-office, Autocad

PERSONAL PROFILE

- Age &DOB : 32years, 01/05/1989
- Sex& Marital Status : Male, Married
- Nationality : Indian
- Visa Status : Visit Visa

DECLARATION

I hereby declare that the information furnished above is true to the best of my knowledge.

(Mohammad Sajjad)

ವಿಶ್ವೇಶ್ವರಯ್ಯ ತಾಂತ್ರಿಕ ವಿಶ್ವವಿದ್ಯಾಲಯ, ಬೆಳಗಾವಿ
VISVESVARAYA TECHNOLOGICAL UNIVERSITY, BELGAUM
KARNATAKA, INDIA



Certifies that

MOHAMMAD SAJJAD

ಬ್ಯಾಚಲರ್ ಆಫ್ ಇಂಜಿನಿಯರಿಂಗ್

ಪದವಿಗೆ ಅಗತ್ಯವಾದ ಅರ್ಹತೆಗಳನ್ನು ಪೂರೈಸಿ ಪರಿಗಣಿತವಾಗಿರುವ ಕಾರಣ
ಮೇಲೆ ಕಾಣಿಸಿದ ಪದವಿಗೆ ಅವರನ್ನು ಅಂಗೀಕರಿಸಲಾಗಿದೆ.

has been duly admitted to the Degree of

Bachelor of Engineering

in recognition of the fulfilment of requirements

for the said degree



ವಿಶ್ವಾಸ್ಯತೆ ಸಂಖ್ಯೆ

University Seat Number : 2AB06ME024

ಪ್ರಾಧ್ಯಾಪಕರು

Subject : Mechanical Engineering

ವರ್ಗ

Class : First Class

033303

ವಿಶ್ವವಿದ್ಯಾಲಯದ ಮುದ್ರೆಯೊಂದಿಗೆ ಕೊಡಲ್ಪಟ್ಟಿದೆ
Given under the seal of the University

ಬೆಳಗಾವಿ
Belgaum

ತಾರೀಖು

Date : APR 18, 2011

ಕುಲಪತಿ

VICE CHANCELLOR



AUTHENTICATED

No.RCB. ATN 377 /2011-12

Date: 24-5-2011

[Signature]
C. M. SHIROL I.A.S.
 REGIONAL COMMISSIONER,
 BELGAUM DIVISION, BELGAUM
 KARNATAKA STATE (INDIA)

Embassy of the
United Arab Emirates
NEW DELHI
Consular Section

No. : **77835**

Date : **17 AUG 2011**

لصادق على صحة توقيع وختم وزارة الخارجية الهندية
 We certify Stamp & Sign. of Ministry of Foreign Affairs of India
 دون تحمل السفارة أية مسؤولية تجاه المستلمين
 The Embassy not responsible for the contents of the documents

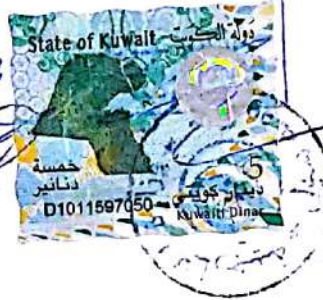
CONSUL

وزارة الخارجية - الإدارة القنصلية
 تصديق على صحة توقيع وختم

[Signature]

01 OCT 2013

مفتقدان القنصل
 قسم التصديقات



دون أية مسؤولية من قبل السفارة
 Seen at the Embassy
of the State of Kuwait
IN NEW DELHI

شاهد في سفارة
دولة الكويت
في نيودلهي
للتصديق على توقيع وختم
الوزارة الخارجية الهندية

No. **36294**

Date **26 JUL 2012**



[Signature]
(GEORGE LAKRA)
 अनुमान अधिकारी (ओ.ई.)
 Section Officer (O.I.)
 सी.पी.ओ. प्रभाग / C.P.V. Division
 विदेश मंत्रालय, नई दिल्ली
 Ministry of External Affairs
 New Delhi



[Signature]
(R. P. MURDHAJI)
 अनुमान अधिकारी (ओ.ई.)
 Section Officer (O.I.)
 विदेश मंत्रालय, नई दिल्ली
 Ministry of External Affairs
 New Delhi

المفتقدان القنصل
 دولة الكويت - نيودلهي

DEE KSU
 Rooting
 24/01/12



WOONGNAM

ENGINEERING & CONSTRUCTION CO. LTD.

Al-Zour LNG Import Terminal Project (KALM), Road 270, Mina Al-Zour, Kuwait.

EXPERIENCE CERTIFICATE

Date: 27 Feb 2020

Ref No: WN/HREC/0101

This is to certify that **Mr. Mohammad Sajjad**, holder of Indian Passport No: **T8986370** was employed with our concern from **17 Feb 2018 to 27 Feb 2020** as **Planning Officer** at **KIPIC LNGI Project, Al-Zour, Kuwait**.

During the tenure of service, he has performed his duty with standards of excellence and dedication.

We wish him all the best for his future endeavors.

For Woongnam Engineering & Construction Co. Ltd



Jinyung Huh
Manager - Administration



Date:25/05/2017

TO WHOM IT MAY CONCERN

This is to certify that **Mr. MOHAMMAD SAJJAD** an Indian National with Passport No. J3300403 has been employed as **MECHANICAL ENGINEER** in **Wara Pressure Maintenance Project** under our sub-contractor M/s **AL FAWARSIA Est. (AFTC)** at **Kuwait Oil Company** from Jan 2015 to May 2017.

During the tenure of his service we found him very supportive and manage his assigned task safely and always follow HSE instruction and procedure.

This certification is issued upon his request for whatsoever legal purpose may serve him best.

Best Regards,



Woo, Sungmin

GS E&C Construction manager
Wara Pressure Maintenance Project - WPMP (SEK) KOC





شركة أسمنت الهلال ش.م.ك
Hilal Cement Company k.s.c.c

02-12-2014

TO WHOM IT MAY CONCERN

This is to certify that **Mr. Mohammad Sajjad**, Indian nationality with Passport No. J3300403 is served under this company as **Engineer- Operation & Maintenance** from March 2013 to November 2014 when he decided to leave the firm at his own will.

During the job we found him very hardworking, honest and punctual.

This certificate is issued based on his on request,

We wish him every success in his future endeavors.

Kind Regards

Ahmed Saleem Shujah
(Chief Officer)
Hilal Cement Company K.S.C.C





Dehu Engineering (India) Pvt. Ltd.

Gate No. 390, Dehu - Alandi Road,
Talawade, Pune - 412114
Maharashtra State, India
Web: www.dehu.in
Ph: +91 20 6410 2689
Fax: +9120 2769 2131

Date: 05-10-2011

NAME	Mr. MOHAMMAD SAJJAD
DEPARTMENT	QUALITY CONTROL
DESIGNATION	ENGINEER
DATE OF JOINING	01-09-2010
DATE OF LEAVING	05-10-2011
REASON FOR LEAVING	RESIGNED
CONDUCT	GOOD
LAST DRAWN SALARY (C T C)	12547

For Dehu Engineering (I) Pvt. Ltd.

Authorised Signatory