

Mahmoud Ahmed Mohamed EL-Naggar

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Education:

- Bachelor of Islamic & Arabic Studies – ALAzhar University. 5,2013
- Department of Islamic Law, Grade: Good.
- General Diploma in Education – Faculty of Education. 5,2014

Work Experience:

- General Supervisor 10/2015 To 11/2018
 - ✓ Receiving and reviewing patient's files.
 - ✓ Supervising the preparation of rooms for patients.
- Administrative Coordinator. 12/2018 To 03/2020
 - ✓ Coordination between the patient and team of doctors.

Courses & workshops:

- Risk management track.
- Employment digital content workshop for people with disabilities.
- Workshop on training programs for employees.
- Participation in volunteer work in conferences for people with disabilities.

Language & Computer skills:

- English: good
(Writing & Speaking).
- Microsoft office: very good
(Word – Excel – PowerPoint).