



Mohammed Shakil

DETAILS

Flat#2 Musaffa-5 Abu Dhabi,UAE.

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CAREER OBJECTIVE

To accomplish a long-term career position in a well-reputed organization where I can use and replenish my skills and talent through hard work and integrity for the benefit of the organization and get experience in the practical field and learn more and more.

EMPLOYMENT HISTORY

2 YEARS experience as SELLSMAN in Doha,Qatar Retail Mart Hypermarket

Feb,2015-Mar,2017

2 YEARS experience as CASHIER in Doha,Qatar Retail Mart Hypermarket

Apr,2017-Mar,2020

Assistant of Sr. Asst. Purchaser Retail Mart Supermarket Barwa,Doha,Qatar

Apr,2020-Sep,2021

Implementing office procedures, supervising, preparing reports, handling phone calls, E-mails, and good relationship with employees, Skilled in time management and the ability to prioritize tasks Perform duties of their Sr. Asst. Manager in his absence.

EDUCATION

Secondly School certificate in Chittagong,Bangladesh

May,2012

College of Examination Board In Chittagong,Bangladesh

July,2012-Jun,2014

SKILLS

Computer Basic Knowledge , MS Excel, Photoshop

PROFICIENCIES

1. Polite, courteous, and professional with all colleagues and seniors
2. Ability to work independently or in a team environment
3. Communication and interpersonal skills Adaptability
4. Good in work ethics
5. Quick Learner
6. Issue Resolution

PERSONAL INFORMATION

Date of Birth: 10-10-1991

Nationality: Bangladeshi

Sex: Male

Marital Status : Married

Passport No : EF0608562

Passport Date of issue : 25 FEB 2020 2025

Passport Expiry : 24 FEB 2025

Place of Issue : Bangladesh

Transferring Visa : 16th March 2022 To 12th June 2024

LANGUAGES

English

Hindi

Bangla

Arabic