

# ALI AZAM

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## Supply Chain Management Professional

\* Materials & Procurement Management \* Vendor Management \* Commercial Operations

COMPETENCIES	A BRIEF OVERVIEW
<b>Managerial</b>	
<ul style="list-style-type: none"><li>➤ Strategy Planning</li><li>➤ Best Practices</li></ul>	<ul style="list-style-type: none"><li>➤ An astute &amp; result oriented leader with proven success of <b>over 10 years</b> in <b>Supply Chain Management</b>.</li><li>➤ At present working in <b>Riyadh Metro MEP Project (West Depot Line 3)</b> with EMW Co.</li><li>➤ Previously served <b>Al Nasser Pro, Riyadh – Saudi Arabia and Archirodon Construction (Overseas) Co. SA– U.A.E and Qatar as Procurement Officer – Materials</b>.</li></ul>
<b>Functional</b>	
<ul style="list-style-type: none"><li>➤ Organisational Growth Initiatives</li><li>➤ Materials Management</li><li>➤ Procurement</li><li>➤ Inventory Control</li><li>➤ Vendor Management</li><li>➤ Sourcing</li><li>➤ Budgetary &amp; Cost Reduction</li><li>➤ Documentation</li><li>➤ Coordination</li><li>➤ Commercial Operations</li><li>➤ Team Management</li></ul>	<ul style="list-style-type: none"><li>➤ Expertise in materials &amp; procured management involving planning, techno-commercial negotiations, scheduling and procurement of components, materials and services from various sources.</li><li>➤ Adept at ensuring optimum inventory levels to achieve maximum cost savings without hampering the operations.</li><li>➤ Proficient in allocation / transfer of stocks, conducting routine inspection to ensure reconciliation of physical stock at the warehouse.</li><li>➤ Experienced in supervising &amp; controlling the logistics processes &amp; services at vendors end and providing valuable suggestions for efficiency enhancement.</li><li>➤ An enterprising leader with the ability to motivate personnel towards achieving organisational objectives.</li></ul>
	<b>Personal Traits</b>
	<ul style="list-style-type: none"><li>➤ Driven to succeed and excel</li><li>➤ Committed to value for all stakeholders</li><li>➤ Seasoned and effective negotiator</li></ul>

## CAREER RECITAL

**April' 2016 Till Feb 2018 Electro Mechanical Works Co (EMW), Riyadh-Saudi Arabia as Sr. Procurement Officer**

**Project : West Depot, Line 3 Riyadh Metro Project**

**Period : April 2016 Till Date**

**Designation : Sr. Procurement Officer**

**Job Description & Project Details:** Dealing and engaged in MEP project. Procuring and purchasing various MEP materials like, Cable Trays, LV & HV cables, industrial sockets and wiring devices, lighting fixtures and lighting controls, busway, earthing materials, LV panels.

HVAC materials, duct, insulations, hanger & supports, Fire fighting materials, CS pipes and fittings, plumbing materials, Air Handling Units, Buffer & Expansion Tank etc.

**Dec' 2012 – Jan, 2016 with Al Nasser Pro, Riyadh-Saudi Arabia as Sr. Procurement Specialist**

Al Nasser Pro, is Saudi based electrical supply (Hibay, Down Lights, Street Light, Spot lights, Surface mounted, Recessed, Gridlights, Battens, Water proof lights, Bulkhead, Flood Lights, Garden Lights, Bollards, & other industrial lights) manufacturing company which manufacturing unit is in Riyadh and trading all over in Saudi Arab.

**Job Description:** Dealing with local purchasing and procuring factory's raw materials required ei.. Various type of lamps and bulbs, lamp holder, ballasts, gear box, street poles different types of wires, gear box, electrical panels, various types of optics and difusor, prismatic sheets, opal sheets & polycarbonate sheets, using in assembly of lighting fixtures.

Another side, procuring and looking of factory equipment for maintenance. Buying all types of and punching tools of equipment (CNC Punching Machine, bending and spot welding machines, LVD and other machine.) Dealing with rental equipments, ei...CAT heavy generator, ingersollrand generator, forklifts and other equipments.

**Maintenance & Fabrication Yard:** Company has its own fabrication yards and fabricating all requirements of as per received drawing by clients. Collecting the all requirements from fabrication department and procuring various types and size of MS & CS Plates, Flange bars, Equal and Un-equal angles, I- beam, H beam, Chequer Plates, Gratings, Solid Round Bars, Hollow bars, Tubes and flanges, Alloy Steel etc.

**Maintenance of HVAC:** Procuring and dealing of various HVAC materials like, Duct Hardware (Access Door handle, Air operated impact vane setter), Duct and insulation coating, Fasteners and Screw, Flexible duct connector, Insulation adhesive, liquid sealant, Robotic Sealant and Coating Delivery Solutions.

To support the maintenance team used to procure various tools like, Power drill, Refrigeration Gauges, Vacuum pump, Refrigeration scale, electrical tester, The Sawzall, Step Ladder, Hammer, Extension Cord, Screw driver set, Hex head nut set, Caulking gun, level, pliers, pipe wrench, Tin snip aviator, Folding bars, Drive bender, Hand seamer, Crimpers, Scratch AWL, Staple Gun, Tube Cutter etc..

**Nov' 2007 – Jan'2011 with Archirodon Construction (Overseas) Co. SA– Qatar as Procurement Officer**

**~ Major Projects Handled - Archirodon Construction (Overseas) Co. SA– Qatar ~**

**Project : Ras Laffan Project, Epic for replacement & construction of New Service BERTSHS, Qatar**

**Period : Aug' 09 – Jan' 2011**

**Project Details**

- ♦ The project aimed at handling the procurement of:
  - project materials (Civil & Electromechanical) and consumables required by project site - Geotextile, Bollard, Fenders, SS Reinforcement, Concrete Readymix, Cements, various Rock Fill Materials, Gabbro Aggregates, Asphalt Work, Paving Blocks, SS Lifting Hooks, Fire Hydrant Systems, Various Valve and Flanges, Fabrication works, Electrical Cables, Pressure Transmitter, Distribution Box, Cathodic Protection, SS Steel Pipe & Fittings, PLC Scada Systems, Junction Box, etc.
  - Local consumables including workshop spare parts, Hire of Heavy Equipments managing and sturdy followup for the deliveries and consignment of materials and services required by the project site.

**Project : Qatalum Project, Jetty & Seawater Intake, Qatar**

**Period : Nov' 07 – Jul' 09**

**Designation : Procurement Officer**

**Project Deliverables**

- ♦ Worked on Qatalum Project and spearheaded a team of 1 Clerks and a Buyer.
- ♦ Assessed the requirement of materials from various sections within the project.
- ♦ Handled the arrangement and procurement of various project materials to run the project properly like, Sheet Pile, Steel Pipes, Rubber Fender and Stop Logs for Jetty Construction, Bollards & Capstans for Marine works, Pipe Jacking materials and several consumables related to the marine construction works.

**Project : Tom Quarry Project, Ras Al Khaimah, U.A.E.**

**Period : Jul' 05 – Oct'06**

**Designation : Procurement Officer**

**Project Details**

- ♦ The project targeted at:
  - Procurement the materials used for the site requirement like, hand tools, equipments, machinery spare parts, Caterpillar, Komatsu, Putzmeister, Liebherr, Dynapac, Grove, Sullair and hand tools like, Elora, Beta, Makita, Hilti, Metabo and Dewalt and various local brands.
  - Buying drilling materials for the production of our site from various brands like, Sandwic, Rockmore, Atlas Copco (MF Rod, Button Bit, Shank Adaptor Drilling Rod etc).
  - Purchase for other basic needs for the office and camp like, stationary, office furniture, electrical and plumbing materials and food items for the living employee at the best bargaining prices.
- ♦ Following up with the different departments heads for their new requirements, maintaining the suppliers list, making offers, negotiating terms and conditions for payment and deliveries.

**Project : Palm Jumeirah Crescent Infrastructure, Bridged and District Cooling Project, Dubai**

**Period : Sep' 03 – Jun' 05**

**Designation : Procurement Officer**

**AREAS OF EXPERTISE**

- ☞ **Procurement:** Planning, organizing and controlling all requisite activities to perform such as sourcing, techno – commercial evaluation, negotiation, recommendation, ordering, inspection, expediting & tracking, reporting, logistics and delivery, payment processing, etc.
- ☞ **Vendor Development:** Assessing the performance of the vendors based on various criterions such as percentage for rejections, quality improvement rate, timely delivery, credit terms, etc. Following-up with vendors for deliverables, and quality checks & ensuring timely payments.
- ☞ **Materials Management:** Formulating and implementing the project procurement strategy by developing / modifying strategy for purchase and establishing methods to achieve project targets and resource planning. Finalising the specifications of materials, establishing quality & quantity limits for effective inventory control and reducing wastages.

- **Inventory Control:** Ensuring quality, delivery and budget objectives are met as per organizational guidelines. Managing operations and ensuring optimum inventory levels to achieve maximum cost savings without hampering the operations. Designing strategies for indigenizing products thus saving cost and revenue for the company.

### Project Deliverables

- ♦ Assessed the requirements of material from all the Sections within the project. Procurement of Project materials like Structural steel Girders, Steel Reinforcement, Readymix Concrete, Admixtures, Aggregates, Road base & Asphalt, LUD, Pot Bearings, Pipes, Services materials, Workshop consumables, Lifting and safety equipments, Office supplies & hire of heavy equipments. Inviting major Suppliers among the database for bidding.
- ♦ Identified and evaluated the proposals & prepare comparison statement. Depending upon the project specifications and best terms & conditions and performed the most complex contract negotiations and purchases.
- ♦ Involved in the issuance of the letter of Intent / Confirmation of order to the supplier.

### Key Deliverables

- ♦ Strategized, managed and maintained procurement activities, also conducted periodic follow-up for prompt deliveries & Shipment movement through transport and other modes of delivery, assessed problems/ discrepancies as well as assessed alternative solutions, introduction of alternate vendor if needed.
- ♦ Assessed project consequences of proposed action and executed recommendations in support of goals.
- ♦ Involved in the maintenance of suppliers list, making offers, negotiating terms & conditions for payments & deliveries and maintained database of all suppliers and assessed vendor performance rating, vendor audits, vendor corrective action to pre-qualify them, also handling vendor's rough cut capacity planning based on Annual Business Plan to avoid defaults.
- ♦ Rendered assistance in the budget implementation and participated in the forecast of funds, analyzed inbound logistic cost, inventory cost, development of alternate vendors, also set KRA(key result areas) for sub-ordinates, evaluation based on PMS (Performance Measurement System), constructive feedback with other activities like leaves, guidance & supervision.
- ♦ Identified and generated Abstract of Bid (AOB) and independently handle procurement action with issuance of Purchase Order to lowest vendor on suitable terms & conditions. Periodic follow-ups for prompt delivery & Shipment movement Airfreight / Seafreight with Freight forwarders as well as Suppliers.
- ♦ Updating vendor's record, correspondence, report presentation with vendors development including site appraisals.
- ♦ Handled procurement of:
  - Other basis office needs like Stationery items, Office furnitures, Maintenance (Electric, Plumbing, Civil) at the best bargaining price.
  - Handtools and Equipments used for different department.
  - Building maintenance material for the building maintenance with most competitive rates and credit terms.
- ♦ Conducted follow-up with different Department Heads for their new requirements and ensured that their production should not suffer due to non availability of Materials.

## ACADEMIA

2011 MBA (Materials Management) from Indian School of Management & Studies, Mumbai  
2002 BCA from MCRP University, Bhopal

### IT Forte

- ♦ Conversant with Windows & MS Office.
- ♦ ERP Operating systems
- ♦ Dolphin Operating systems

## PERSONAL DOSSIER

Nationality : Indian  
Date of Birth : 2<sup>nd</sup> January, 1981  
Marital Status : Married  
Passport Details : No. K3115310, Date & Place of Issue: 28.02.2012 Patna (Bihar, India)  
Languages Known : English, Hindi, Urdu and Arabic  
No. of Dependents : 3  
Driving License : Valid Saudi Driving License  
Permanent Address : MM Colony, Near Mohammadi Masjid, Dist-Siwan – 841226 Bihar  
Visit Status : Visit Visa Dubai (Valid Upto Feb 10<sup>th</sup> 2021)