



# JAWAHER ALDAHMANI

📍 Dubai, United Arab Emirates

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## PROFESSIONAL SUMMARY

A dedicated Architectural Engineering graduate with an understanding of all aspects of building design, construction planning and implementation to create efficient buildings and environment. Seeking a position to establish a career that could contribute to personal development in Architectural Engineering fields which would involve key participation, team-oriented tasks, and immediate challenges.

## EDUCATION

**United Arab Emirates University**, Abu Dhabi, 12/2021

**Bachelor of Science: Architecture engineering**

## WORK HISTORY

**HUMAN RESOURCES OFFICER**, 12/2021 - Current

**Al Fardan Exchange**, Dubai

- Arranged and managed new candidates interview
- Applied the visa for new candidates
- Prepared forms for salary processing
- Screened employees file

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**INTERN ARCHITECTURAL ENGINEER**, 07/2022 - 08/2022

**ALEC Engineering & Contracting LLC**

- Worked with the company team on digital construction department and on the construction of the natural history museum project
- Assist with design development and construction stages
- Review design coordination and drawing production process
- Support design functions, team concepts and basic workflows at office

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**INTERN ARCHITECTURAL ENGINEER**, 05/2021 - 07/2021

**Sharjah Municipality**, Sharjah

- Read the plans of the Department of Planning, Surveying and Service Departments Organization of files
- Match the proposed architectural plans with the plans of the Department of Planning and Survey, and the plans of service departments, and the construction and health plans

## SKILLS

- Project Management
- Problem Solving
- Software skills: AutoCAD, Revit, Sketchup and Navisworks
- Microsoft Office suite
- MS outlook, MS Exchange, Lotus Notes and other mail
- Internet software and engines
- Microsoft office (Word, PowerPoint and SharePoint)
- Smart Board, Data Show and the Internet