



SAIF ANSARI

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SUMMARY

I am a business management graduate and currently pursuing my MBA. having overall experience of 5 years into business marketing, customer service and into aviation

Willing to get a challenging role in a company where I can utilize my leadership, teamwork and individual skills and my experience to give a satisfactory service to the customer. I am that type of person who wants to grow every financial year along with the company. It should also provide me the financial stability

SKILLS

- A well presented, articulate and confident individual with a polish of masters in business management studies which will surely reflect in my working nature.
- Having the ability to provide exceptional service and ensure that clients leave with a lasting positive impression.
- Effective communication skills and leadership qualities as worked with business marketing firm, sales team and for customer service as well.
- Logical thinking
- Highly motivate to work in a team
- Well versed with the computer
- Smart and sharp action taker

EDUCATION

- Perusing MBA in business marketing and sales. University of Mumbai, India
- Bachelor of management study, 2017.University of Mumbai, India

WORK EXPERIENCE

Flipkart, Mumbai, India July 2021 – Jan 2022 Senior operations executive

Part of a flipkart India operations team where me and my team is taking care of all the errors occurring while placing an order. My responsibilities include:

- Analyzing and sorting the errors from application
- Communicate with customers via mail or phone and ask about the exact error and work on them
- Help customers by giving them alternate options for their product.

Go airways, Mumbai, India July 2020 – July 2021 International customer executive

Me and my team were handling international flights for go air and fortunately our company trusted us and gave us the opportunity to step up all international operations for the very first time in India.

So me and my team are the ones who did the inauguration flight and departed the very first flight from India to Phuket of go airway. My responsibilities included:

- Take care for all departure and arrival flight documents
- Took all the clearance for the flight from Immigration and custom officer's
- By using software check-in passenger and also take care of cabin crew documents

Ford, Dombivali, India July 2019 – July 2020 Marketing and sales specialist executive

Working on marketing strategies and how to increase sales My responsibilities included:

- To make marketing strategies and look after sales
- Communicate with customers via email to understand customer needs better

ICICI bank, thane, India June 2017 – June 2019 Vip & NRI phone banking officer

Taking care of NRI and VIP customers of icici bank. My responsibilities included:

- Communicate with customers and Resolve there query within time
- Take care of sales as well with customer service

LANGUAGES

- English ● Marathi ● Punjabi
- Hindi ● Gujrati

HOBBIES

- Making youtube videos and photography
- Inter college pool/snooker player
- Inter district carrom player