

RABIYA ZEENATH

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Objectives

Seeking an opportunity to use my knowledge and talent to educate children and make them ready for today's world.

Professional efficiencies

- A passion about the teaching field with a great teaching aptitude.
- Thorough knowledge of the subject to be taught and its background.
- Great fluency in spoken English and command over comprehension.
- Proficiency in handling computer aided tools.
- Effective classroom management.

Experience Summary

Experiences in India

Hoysaleshwara Degree College

Designation – Lecturer

Duration - Oct 2017 – Sep 2021

Responsibilities:

- Preparing and delivering lectures, tutorials, workshops, and seminars.
- Collaborating with other academics and lecturers to improve teaching methods and expand knowledge base.
- Setting and grading assignments, tests, and exams.
- Attending and participating in meetings, conferences, and other events in and outside of the institution.
- Participating in training opportunities and initiatives at the institution.

Kayaka Education and Placement

Designation – Spoken English Tutor

Duration – Aug 2015 – Sep 2017

Responsibilities:

- Organize and execute lessons.
- Grade test and homework.
- Offer useful feedback for student improvement.
- Records students' grades and attendance.
- Report to parents about their ward's performance.

Educational Qualifications

MBA (Master of Business Administration) - 2017 to 2019,
Specialization: **Human Resources Management (HRM) & Marketing**
College – Sikkim Manipal University

B.Ed (Bachelor of Education) – 2015 to 2017
College – Kalpataru B.Ed College

BCOM (Bachelor of Commerce) - 2012 to 2015,
Specialization: **Commerce**
College – Hoysaleswara Degree College

Additional Qualifications

- Tally ERP 9
- MS Office(word, excel, PowerPoint)
- Spoken English classes

Skills

- English Proficiency.
- Ability to work well with a range of people.
- Organisation skills.
- Excellent presentation skills.

Hobbies

- Reading
- Photography
- Baking/cooking
- Travelling

Personal Details

Date of Birth:	17 /11/1994
Gender:	Female
Nationality:	Indian
Visa:	Visit Visa
Marital Status:	Married
Language:	English, Hindi, Arabic, Urdu, Tamil, Kannada

I hereby declare that all the above information is true to the best of my knowledge.

Place: Dubai

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