

# ("Femi") Oluwaseun Emmanuel Olorunfemi

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- Current location - Dubai, UAE



## **Profile summary:**

Dependable Warehouse Worker with 5+ years of experience effectively receiving, stocking and shipping materials to improve production flow. Ensures a clean and safe work environment by carefully arranging heavy products and utilizing heavy machinery. Confident and articulate individual with commended ability to work with others to achieve set outcomes. Leadership and communication skills developed and demonstrated through engagement in sports clubs and associations. Motivated individual keen to obtain employment in warehouse and operations environment. Key strengths include strong attention to detail and willingness to learn and develop professionally.

## **Professional work-experience:**

### *Warehouse Supervisor*

**JACA Hospitality Services, Al Garhoud tower, Al Garhoud, Dubai, UAE.**

July 2020 till date.

- Organised and supervised working in an environment where accuracy, efficiency and safety is of paramount importance.
- Preparation of goods inwards/outwards documentation using SAP.
- Checked orders to ensure correct deliveries.
- Resolved customer and supplier queries over the telephone.
- Responsible for induction and training of new staff.
- Liaised with Charge-hands and other Shift Supervisors and Management.
- Checked that vehicles are safe to use.
- Monitored of safety equipment.

### *Restaurant Supervisor*

**Bananas Pizza Restaurant, Mena Bazar Bur Dubai/ Dubai, UAE.**

Nov 2019 – June 2020.

- Oversee all front and back of the house restaurant operations.
- Ensure customer satisfaction through promoting excellent service; responded to customer complaints tactfully and professionally.
- Maintained quality control for all food served.
- Analyzing staff evaluations and feedback to improve the customer's experience.
- Projected future needs for goods, kitchen supplies, and cleaning products; order accordingly.
- Supervised health code compliance and sanitation standards.
- Handled ways to cut waste and decrease operational costs.

- Train new employees and provide ongoing training for all staff.

*Quality Assurance Supervisor.*

**Lapour Logistics Ltd**, Abuja / Federal Capital Territory, Nigeria

Dec 2014 - Oct 2019

- Promoted the standard operating procedures are followed when handling cargo per customer.
- Provided inventory for all export and import cargo, by comparing and also verifying physical inventory.
- Responded to e-mails, produces damaged container documentation (creating incident reports), and yard check (inventory of containers).
- Communicates Overage, Shortage, and Damages to appropriate parties including updating intermodal and customer on service pickups, damages, and special operating procedures.
- Inspects cargo for damages and generates incident reports as necessary.
- Responsible and tasks outlined in this document are not exhaustive and may change as determined by the needs of the company.

*General warehouse operator.*

**DHL Global Forwarding**, NAIA, Cargo Section, Jabi, Abuja, FCT, Nigeria

Feb 2011 - Nov 2014

- Received goods at the loading/receiving dock.
- Stored receive goods in the appropriate locations within the warehouse.
- Checked loads for damaged or missing items upon receipt.
- Maintained and rearranged stock, either by hand or with heavy lifting equipment.
- Kept careful records of everything that comes in and goes out of the warehouse.
- Maintained high level of hygiene and ensure that goods don't get damaged.
- Work with a team to achieved the company goals and target.
- Loaded goods onto trucks for shipping.

### **Educational background:**

- **Alison (online); Hospitality Management Studies - Hotel Operations.**
- **Coursera (online); International hospitality & Healthcare Services Marketing**
- **Alison (online); Diploma in Hospitality Management.**
- **Bachelor of Science in Physics; Kogi State University, Anyigba / Kogi State, Nigeria.**  
(Class of 2014)
- **Virtual College (City & Guilds Accredited); Certified as Level 2 / Food Safety and Hygiene.**  
(Class of 2013)
- **Blemko Institute of Catering, Diploma in Cooking Class I & II**  
(Class of 2010)
- **Diploma in Computer science; Kogi State University Anyigba / Kogi State, Nigeria.**  
(Class of 2007)