

# ASAD JAMAL

Rolla Sharjah, UAE

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## SALES REPRESENTATIVE

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### Summary

Aim to work hard in real corporate environment, which would help me to improve my personality traits and be creative in using my skills and proficiency in the best possible way to achieve professional excellence and be an asset to the organization enabling mutual growth.

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### Employments

SALES REPRESENTATIVE  
UNILIVER Pvt LTD (Pakistan)

Jan 2019 to Jan 2022

- Generating leads.
- Meeting or exceeding sales goals.
- Negotiating all contracts with prospective clients.
- Helping determine pricing schedules for quotes, promotions, and negotiations.
- Preparing weekly and monthly reports.
- Giving sales presentations to a range of prospective clients.
- Coordinating sales efforts with marketing programs.
- Understanding and promoting company programs.
- Obtaining deposits and balance of payment from clients.
- Preparing and submitting sales contracts for orders.
- Visiting clients and potential clients to evaluate needs or promote products and services.
- Maintaining client records.
- Answering client questions about credit terms, products, prices, and availability.

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### Education

**D.A.E. (ELECTRICAL TECHNOLOGY)**  
Government College of Technology, Sargodha

2015 – 2018

**MATRICULATION (SSC)**  
Usman Model Science School, Malakwal

2013– 2015

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### Computer Skills

#### Microsoft Office Suite:

Excel 2013, Power Point 2013, Word 2013, Outlook 2013

#### System Installations & Debugging:

Terminal/Printer Operations

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**Personal Information**

**Father's Name:** Ishfaq Hussain  
**Date of Birth:** 22<sup>nd</sup> August, 1998  
**Citizenship:** Pakistani  
**Gender:** Male  
**Religion:** Islam  
**Marital Status:** Single

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**References**

- **Will be available upon request.**